



NAMAKWA

DISTRICT MUNICIPALITY

2025/2026

DRAFT

ANNUAL REPORT



Contents

ACRONYMS	6
OUR SLOGAN	9
OUR MISSION	9
OUR VISION	9
CHAPTER 01:	10
MAYOR'S FOREWORD AND EXECUTIVE SUMMARY	10
1.3 SERVICE DELIVERY OVERVIEW	10
1.4 FINANCIAL HEALTH OVERVIEW	16
1.5 ORGANISATIONAL DEVELOPMENT OVERVIEW	16
1.6 STATUTORY ANNUAL REPORT PROCESS	17
CHAPTER 02: GOVERNANCE	18
POLITICAL & ADMINISTRATIVE GOVERNANCE	18
COMPONENT A: POLITICAL AND ADMINISTRATIVE GOVERNANCE	18
2.1 POLITICAL GOVERNANCE	19
2.1.1 GOVERNANCE MODEL	20
2.1.2 POLITICAL STRUCTURE	21
2.2 ADMINISTRATIVE GOVERNANCE	21
COMPONENT B: INTERGOVERNMENTAL RELATIONS	26
2.3 INTRODUCTION TO CO-OPERATIVE GOVERNANCE AND INTER GOVERNMENTAL RELATIONS	26
COMPONENT C: PUBLIC ACCOUNTABILITY AND PARTICIPATION	28
2.4 OVERVIEW OF PUBLIC ACCOUNTABILITY AND PARTICIPATION	28
2.5 IDP ALIGNMENT	34
COMPONENT D: CORPORATE GOVERNANCE	35
2.6 CORPORATE GOVERNANCE	35
2.7 RISK MANAGEMENT	35
2.8 ANTI CORRUPTION AND FRAUD	37
2.9 SUPPLY CHAIN MANAGEMENT	38
2.10 BY LAWS	45
2.11 WEBSITE	46
2.12 MUNICIPAL PUBLIC ACCOUNTS COMMITTEE	47
2.13 NAMAKWA DISTRICT MUNICIPALITY DISCIPLINARY BOARD	48
2.14 NAMAKWA DISTRICT MUNICIPALITY AUDIT COMMITTEE	48
CHAPTER 03: SERVICE DELIVERY PERFORMANCE	50
COMPONENT C: PLANNING AND DEVELOPMENT	50
COMPONENT E: ENVIRONMENTAL PROTECTION	56

COMPONENT F: HEALTH	62
COMPONENT G: SECURITY AND SAFETY	68
COMPONENT I: CORPORATE POLICY	75
CHAPTER 04: ORGANISATIONAL DEVELOPMENT PERFORMANCE REPORT.....	80
COMPONENT A: INTRODUCTION TO MUNICIPAL PERSONEL	80
4.1 EMPLOYEE TOTALS TURNOVERS AND VACANCIES.....	80
COMPONENT B: MANAGING THE MUNICIPAL WORKFORCE.....	81
4.2 POLICIES	83
4.3 INJURIES SICKNESS AND SUSPENSIONS.....	83
4.4 PERFORMANCE REWARDS	86
COMPONENT C: CAPACITATING THE MUNICIPAL WORKFORCE.....	86
4.5 SKILLS DEVELOPMENT AND TRAINING.....	86
COMPONENT D: MANAGING THE WORKFORCE EXPENDITURE	88
4.6 EMPLOYEE EXPENDITURE	89
4.7 DISCLOSURE OF FINANCIAL INTERESTS.....	89
APPENDICES	90
APPENDIX A: COUNCILLORS COMMITTEE ALLOCATION AND COUNCIL ATTENDANCE.....	90
APPENDIX B: COMMITTEES AND COMMITTEE PURPOSES	92
APPENDIX G: RECOMMENDATIONS OF THE MUNICIPAL AUDIT COMMITTEE	94
APPENDIX J: DISCLOSURE OF FINANCIAL INTEREST	99

NAMAKWA DISTRICT MUNICIPALITY

2025/2026 DRAFT ANNUAL REPORT



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The new European shield shape was used.

The gold part in the shield refers to the predominantly arid area served by the District Municipality. The two complaisant Springboks in the foot of the shield not only relates to the administrative seat, but also to the large herds of this animal that were found in the district and also formed an important source of subsistence for the San and Nama.

The waving striped beams shoes the importance of water in the area as well as the mountains in the Hantam area. The 'Bitterbosgousblom' in the shield head in endemic to the region but also serves as alternative for the sun, represented as an element in the shield.

The diamonds represent the natural earthly resources and rich minerals in the region. The arms bearers are 'Dwergvalkies' of the Hantam region, and also appeared on the previous Hantam District Council coat of arms.

The crown resting on the shield is in the form of stones. This reflects a government that builds and work together. The ribbon in which the motto appears is golden with wine red background and both depicts the natural resources in the region.

The shield motto “! IgǀǀOSIB” is Nama for the word Prosperity.

ACRONYMS

AEL	-	Atmospheric Emissions License
AFS	-	Annual Financial Statements
AG	-	Auditor-General
APPA	-	Atmospheric Pollution Prevention Act
CBO	-	Community-based Organization
CDW	-	Community Development Worker
DBSA	-	Development Bank of South Africa
DEA	-	Department of Environmental Affairs
DENC	-	Department of Environment and Nature Conservation
DIGF	-	District Inter-governmental Forum
DMA	-	District Management Area
DoRA	-	Division of Revenue Act
DWA	-	Department Water Affairs
EAP	-	Employee Assistance Programmed
EIA	-	Environmental Impact Assessment
EPWP	-	Expanded Public Works Project
ESS	-	Employee Self Service
FPA	-	Fire Prevention Association
FY	-	Financial Year
GAMAP	-	General Accepted Municipal Accounting Practice
GIS	-	Geographic Information System
GRAP	-	Generally Recognized Accounting Practice

HH	-	Households
ICT	-	Information Communication Technology
IDP	-	Integrated Development plan
IGR	-	Inter-Governmental Relations
IMFO	-	Institute of Municipal Finance Officers
ITP	-	Integrated Transport Plan
KPA	-	Key Performance Area
KPI	-	Key Performance Indicator
LED	-	Local Economic Development
LGSETA	-	Local Government Sector Education & Training Authority
MFMA	-	Municipal Finance Management Act
MIG	-	Municipal Infrastructure Grant
MOU	-	Memorandum of Understanding
MPAC	-	Municipal Public Accounts Committee
NCPA	-	Northern Cape Provincial Association
NDM	-	Namakwa District Municipality
NEAR	-	National Emergency Alarm Radio System
NGO	-	Non-government Organization
O&M	-	Operation and Maintenance
PIGF	-	Premier's Inter-Governmental Forum
PMS	-	Performance Management System
PMU	-	Project Management Unit
RRAMS	-	Rural Roads Asset Management
SALGA	-	South African Local Government Association
SETA	-	Sector Education and Training Authority
SDBIP	-	Service Delivery & Budget Implementation Plan
SDF	-	Spatial Development Framework
SLA	-	Service Level Agreement

SMME	-	Small, Medium & Micro Enterprises
SOP	-	Standing Operations Procedure
WSP	-	Workplace Skills Plan
WWTW	-	Waste Water Treatment Works

OUR SLOGAN

Reshaping Namakwa District for future generations

OUR MISSION

Reshaping the Namakwa District to be the benchmark for a sustainable green energy, diverse, integrated socio-economy to satisfy needs for future generations

OUR VISION

-  *stimulation of a green, diverse, integrated socio-economy*
-  *fostering and strengthening partnerships with all role-players*
-  *integrated support and capacitating local municipalities for sustainability*
-  *transparent and accountable processes; and*
-  *providing strategic leadership*

CHAPTER 01:

MAYOR'S FOREWORD AND EXECUTIVE SUMMARY

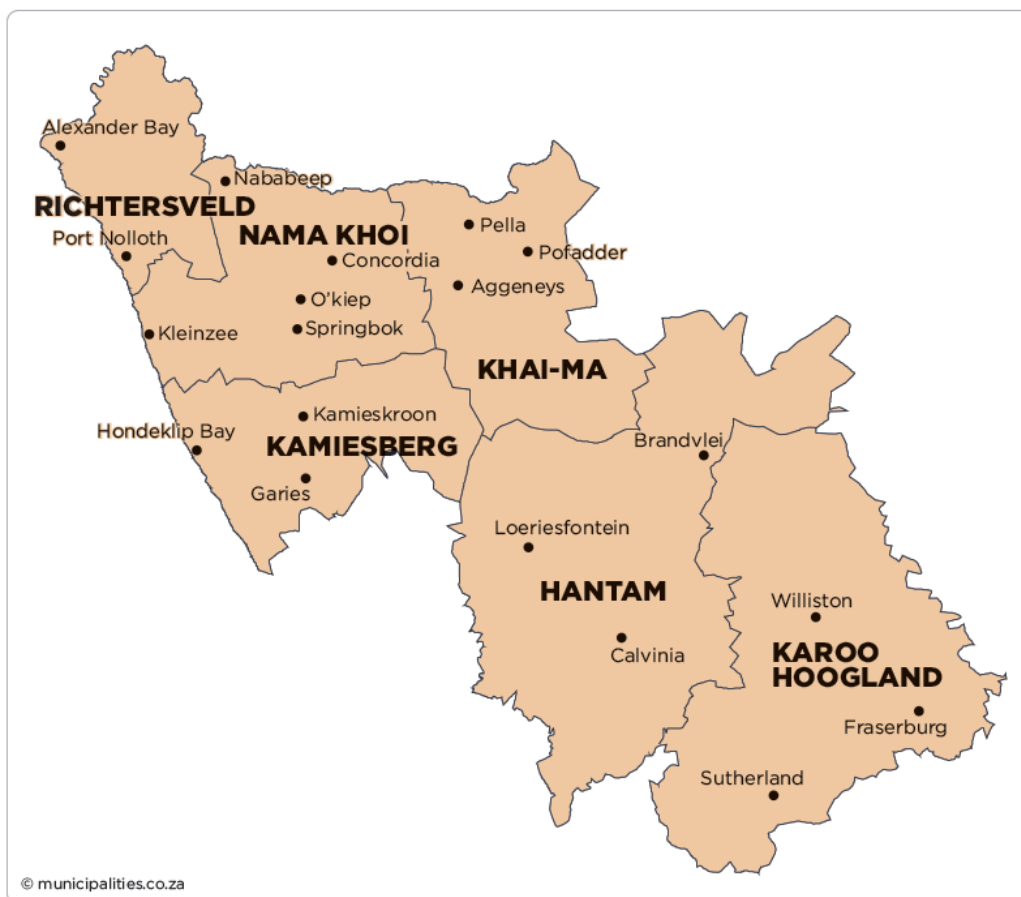
1.3 SERVICE DELIVERY OVERVIEW

Geographical Location and Municipal Composition

Namakwa District Municipality is located in the western and north-western part of the Northern Cape Province, forming the province's western boundary with the Atlantic Ocean. The district shares an international border with Namibia to the north and borders the ZF Mgcawu and Pixley ka Seme District Municipalities to the north-east and east, respectively. To the south, it borders the Western Cape Province, including the West Coast, Cape Winelands and Central Karoo District Municipalities.

As one of the five district municipalities in the Northern Cape, Namakwa covers an extensive and diverse geographic area. The district comprises six local municipalities: Nama Khoi, Kamiesberg, Richtersveld, Karoo Hoogland, Khâi-Ma and Hantam.

The geographic location and municipal composition of Namakwa District Municipality (DC6) are illustrated on the map below:



The provision of Free Basic Services in all six B-municipalities is applied on different service levels. This is mainly due to the scarcity of resources but is being implemented in all the municipalities in terms of water and electricity.

Service delivery improved extremely significantly during the past few years and in some areas, there are minimal backlogs at present.

It is important to recognize the fact that households have access to services but it is very difficult for municipalities to render effective services economically, due to vast distances, etc. Services are very expensive in certain cases and a lack of resources compounds this fact. Water, for example, is a very scarce commodity.

All the municipalities are dependent on the Municipal Infrastructure Grant (MIG) for the development of infrastructure due to the fact that their own budgets are not sufficient to make funds available for capital expenditure. Certain municipalities achieved low expenditure percentage due to the lack of technical expertise. The District Municipality is in a process of re-establishing the Project Management Unit (PMU) to assist in this regard.

Housing is one of the challenges in the district and although housing projects are being implemented, continuous implementation should be accelerated. A housing manager was appointed.

Roads are probably one of the biggest economic contributors to the district economy. However, due to the distances, conditions of roads and small provincial allocation for maintenance, it is difficult to keep roads in good condition.

MUNICIPAL GEOGRAPHIC AREA

The Namakwa District is the largest district geographically in South Africa (126 836 km²). The Namakwa District contains of six local municipalities:

Richtersveld Local Municipality

Richtersveld Municipality is one of six Category B Local Municipalities. The municipality is named after Reverend W Richter, a Dutch missionary of the 20th century who opened a mission station in Kuboes. The Richtersveld is a unique landscape surrounded by a variety of contrasts. Port Nolloth is a coastal town adjacent to the Atlantic Ocean, Alexander Bay is next to the Orange River, and Lekkersing and Eksteensfontein is supplied by underground water that is a little brackish.

The main challenges faced by the Richtersveld Municipality relates to infrastructure, socio-economic, spatial and housing issues as well as issues relative to social facilities and services. The key issues most likely to have a fundamental effect on the long-term economic viability of the Municipality are:

-  Town establishment of Alexander Bay or incorporation of town to Richtersveld Municipality.
-  Reviving the fishing industry to provide a platform for fishing communities.
-  Taking advantage of the opportunities presented by Richtersveld's location along the R382 and its close proximity to the N7.
-  In ensuring that the backlog in the provision of basic services such as housing, water, sanitation, electricity and housing is addressed.
-  Attracting economic and investment opportunities to the municipality to ensure economic sustainability.
-  Establishing of Boegoebaai harbor and a green hydrogen industry.

The Richtersveld Municipal Area are earmarked for a massive harbor development to be located at Boegoebaai on the arid Namakwa coastline. This project is envisaged that this development will serve as an enabler of further development in the Northern Cape. The Boegoebaai Green Hydrogen Development Programme project is a commitment made at the Cop 26 to reduce carbon emission. It was identified as a catalytic project to supply the EU nation with a clean alternative energy. There are a few methods which is used to produce Hydrogen but the method that was identified in the Richtersveld was the method of using renewable energy to produce hydrogen (this process known as green hydrogen). The project first phase is estimate at 600 billion rand which include the Deepsea Port and railway. The Deepsea Port will be the main exporting and importing Harbour to the EU countries as well as east Asia.

Nama Khoi Local Municipality

The Nama Khoi Municipal area is situated in the north-western part of the Northern Cape Province. It forms part of the Namakwa District Municipality with the town of Springbok as the administrative center. This region is known as the land of the Nama people, the domain of the indigenous Khoi- San. The mighty Orange River provides, not only solace to the soul of the avid nature-lover, but also watersports such as river rafting for the more adventurous. Tourism has become an economic pillar, relieving hardships and serving as a reminder of the rich cultural heritage buried in the plains of Namakwa.

Currently Kangnas Wind Farm Project is located 46 km outside of Springbok in the Nama Khoi Municipality. Kangnas Wind Farm will generate clean renewable energy and is an indication of the huge renewable energy potential of the district.

Kamiesberg Local Municipality

The Kamiesberg Municipality serves a geographical area of 11 742 km². Its total population is estimated at just above 10 000, the majority of whom are not economically active. The nearest business center is Springbok, about 120 km away. The municipality provides electricity to 86 farms within its area. Hondeklipbaai is a seaside town and has a harbor, which serves fishing and diamond-mining boats. It is also a mariculture (i.e. crayfish) and tourist center (i.e. scenic drives and 4 x 4 routes). Garies and Kamieskroon situated along the N7 Highway are known for their abundance of spring wildflowers. Koiingnaas is a mining town for alluvial diamonds. Several mining activities are presently in different phases in this area.

Khai-Ma Local Municipality

The Khai-Ma Local Municipality is a Category B municipality and accounts for 12% of the district geographical area. Farming settlements in the municipality are Dwagga Soutpan, Vrugbaar, Raap- en-Skraap and Klein Pella. The municipality is characterized by vast tracts of land, pristine natural environment and unique mountains. Its limited cell phone reception can be regarded as a unique attraction by some urban dwellers who wish to escape the rush of the cities. This inherent potential for eco-tourism needs to be exploited and managed in a sustainable manner in order to retain this unique setting.

Gamsberg zinc mine, one of the world's biggest zinc deposits are located in the Khai- Ma Municipal Area. Gamsberg is situated about 30km from Black Mountain Mining (BMM) in Aggeneys. Gamsberg comprises an open pit mine and a dedicated processing plant. This municipality forms part of a proposed SEZ (Special Economic Zone) in the Northern Cape, with an anchor project in the Vedanta Zinc smelter in the Aggeneys (Gamsberg) area, with further downstream activities including possible agro processing. The Orange River, which is the northern border of the municipality, is an economic stimulus for the area with several irrigation projects at Onseepkans, Witbank, and the lower Orange River.

Hantam Local Municipality

The Hantam Local Municipality is a Category B municipality and covers approximately 30 000 km². It is the largest local municipality in the district, making up a third of the district geographical area. It has its center in Calvinia, which is approximately 400km from Cape Town, Springbok, Upington and Beaufort West. Numerous government departments, e.g. the Department of Home Affairs, the Provincial Department of Agriculture etc., are also situated in Calvinia. Farming is the main contributor to the economy, namely sheep, wool and lucerne, as well as rooibos tea. The Hantam Municipality is well-known for its wide-open spaces, stunning mountain ranges, and nature reserves filled with an incredible array of plants and bulbs that cannot be found anywhere else in the world.

Karoo-Hoogland Local Municipality

The Karoo Hoogland Local Municipality is a Category B municipality and it is the second-largest of the six municipalities in the district, making up a quarter of its geographical area. Although the municipality's towns are separated by more than 100km by road, they share many administrative tasks. Karoo Hoogland is situated in the most Southern part of the Northern Cape and falls within the area of jurisdiction of Namakwa District Municipality with its head office located in Springbok. The three main towns in Karoo Hoogland are Williston,

Fraserburg and Sutherland, which are respectively 499 km, 592 km and 539 km from Springbok. The municipality is sparsely populated with a population of about 12 600.

The Square Kilometer Array (SKA) is an international project in the adjoining Kareeberg Municipality but includes areas in the Karoo-Hoogland Municipal Area. This project will build the world's largest radio telescope, eventually over a square kilometer (one million square meters) of data collecting area. The municipality is also home to the world-renowned SALT (South African Large Telescope) in Sutherland which is used by researchers internationally.

DEMOGRAPHIC PROFILE

Total Population

Table 1 demonstrates that the population of Namakwa district is 148 935. The data in Table 1 highlights the varying population sizes within Namakwa District, with Nama Khoi Municipality standing out as the most populated. Table 1 also shows Richtersveld Municipality as the second-largest population with 24 325 people and Khai-Ma municipality, as the least populated with 8 510 people. Furthermore, the data suggests that Nama Khoi Municipality may have a higher demand for services and resources compared to the other local municipalities in Namakwa.

Table 1: Namakwa total population (Source : Census, 2022)

Municipality	Total Population	Rank
Nama Khoi	67 089	1
Richtersveld	24 235	2
Hantam	22 281	3
Kamiesberg	15 130	4
Karoo-Hoogland	11 691	5
Khai-Ma	8 510	6
NAMAKWA	148935	

Population Size

The data in **Table 2** also reveals that Nama Khoi, Richtersveld and Khai-Ma has household sizes of 11 691, 8 510 and 1 983 respectively. This indicates that Nama Khoi Municipality not only has the largest population but also the largest household size in Namakwa district.

This indicates that there is a significant difference in household sizes among the municipalities in Namakwa district. Richtersveld ranking differences in terms of third in household size and second in population may indicate that this municipal area has a higher population density. Higher population density in Richtersveld could lead to increased demand for public services and infrastructure which may result in the need for more diverse services and amenities available to residents in Richtersveld.

Table 2: Namakwa household size (Source: Census 2022)

Municipality	Household size	Rank
Nama Khoi	11 691	1
Hantam	8 510	2
Richtersveld	5 643	3
Kamiesberg	3 576	4
Karoo-Hoogland	2 885	5
Khai-Ma	1 938	6
NAMAKWA	33 947	

1.4 FINANCIAL HEALTH OVERVIEW

The District Municipality as well as the local municipalities are dependent on external grants to fund capital projects. Most municipalities find it difficult to fulfil their developmental function due to the lack of sufficient funds. The long-term financial situation of the District Municipality, as well as that of the local Municipalities, are deteriorating and a solution will have to be implemented in order to keep delivering services in the coming years.

1.5 ORGANISATIONAL DEVELOPMENT OVERVIEW

The Namakwa District Council currently comprises 19 councillors, consisting of 11 women and 8 men. During the reporting period, Cllr. M.J. Cloete resigned from the Council following his designation as a member of the Northern Cape Provincial Legislature. Cllr. A.W. Beukes was elected as the new Executive Mayor. In addition, Cllr. C.G. Steenkamp replaced Cllr. E.C. Olifant as the representative of Karoo Hoogland Municipality on the Namakwa District Council.

1.6 STATUTORY ANNUAL REPORT PROCESS

No	Activity	Timeframe
1	Consideration of next financial year's Budget and IDP process plan. Except for the legislative content, the process plan should confirm in-year reporting formats to ensure that reporting and monitoring feeds seamlessly into the Annual Report process at the end of the Budget/IDP implementation period	July 2026
2	Implementation and monitoring of approved Budget and IDP commences (In-year financial reporting).	
3	Finalize the 4th quarter Report for previous financial year	
4	Submit draft year Annual Report to Internal Audit and Auditor-General	
5	Audit/Performance committee considers draft Annual Report of municipality and entities (where relevant)	August 2026
6	Mayor tables the unaudited Annual Report	
7	Municipality submits draft Annual Report including consolidated annual financial statements and performance report to Auditor General	
8	Annual Performance Report as submitted to Auditor General to be provided as input to the IDP Analysis Phase	
9	Auditor General audits Annual Report including consolidated Annual Financial Statements and Performance data	September 2026
10	Municipalities receive and start to address the Auditor General's comments	November 2026
11	Mayor tables Annual Report and audited Financial Statements to Council complete with the Auditor- General's Report	
12	Audited Annual Report is made public and representation is invited	March 2027
13	Oversight Committee assesses Annual Report	
14	Council adopts Oversight report	
15	Oversight report is made public	
16	Oversight report is submitted to relevant provincial councils	March 2027
17	Commencement of draft Budget/ IDP finalization for next financial year. Annual Report and Oversight Reports to be used as input	

The content of an annual report provides information about how well the municipality is doing financially, upcoming changes projected for the next year, and the management staff of the municipality. Concerned parties, such as stakeholders, can use this information to make important decisions.

It is therefore imperative that these guidelines as set out above are adhered to, to ensure that the report complies and give a true reflection of how well the municipality is doing.

The IDP is a strategic document that clearly outlines the development objectives and provides a policy framework that guides management in decision-making relating to budgeting and planning.

CHAPTER 02: GOVERNANCE

POLITICAL & ADMINISTRATIVE GOVERNANCE

INTRODUCTION TO GOVERNANCE

A municipality has the right to govern, on its own initiative, the local government affairs of its community, subject to national and provincial legislation (Section 151(3), Constitution, 1996).

An effective governance framework system, policies and structure is crucial to the proper functioning of the Namakwa District Municipality. The quality of governance and transformation is one of the major determining factors in turning the district into a developmental government focused on improving the quality of life in its area of jurisdiction.

The governance system of the NDM is an Executive Mayoral system which comprises of Section 80 committees.

The NDM has a mandate to:

-  Provide democratic and accountable governance for local municipalities;
-  Ensure the provision of services to communities in a sustainable manner;
-  Encourage the involvement of communities and community organization in the matters of local government;

The district does not account for the provision of bulk electricity and water to Category B municipalities as this fall in the jurisdiction of these municipalities as concluded in the Structures Act.

COMPONENT A: POLITICAL AND ADMINISTRATIVE GOVERNANCE

In terms of Section 151(3) of the Constitution (1996), a municipality has the right to govern the local affairs of its community, within the framework of national and provincial legislation.

2.1 POLITICAL GOVERNANCE

 **Executive Mayor: Cllr. A.W. Beukes** – elected in line with Section 55 of the Municipal Structures Act (Act 117 of 1998).

- Responsibilities include:
 - Identifying municipal needs
 - Reviewing and prioritising those needs
 - Recommending strategies, programmes, and services via the Integrated Development Plan (IDP)
 - Overseeing revenue and expenditure estimates (Section 56(2)).

 **Mayoral Committee:**

- Chaired by the Executive Mayor in line with Section 60 of the Municipal Structures Act.

 **Political representation:**

- **ANC** – 9 councillors (3 directly elected, 6 municipal representatives)
- **PA** – 1 councillor (directly elected)
- **NCM** – 3 councillors (1 directly elected, 2 municipal representatives)
- **DA** – 5 councillors (2 directly elected, 3 municipal representatives)

 **Vacancy:** There is no vacancy currently.

 **Full councillor list** – see **Appendix A**. Committee details – see **Appendix B**.

 **Portfolio committees (advisory only, no decision-making powers)**

- Budget & Treasury – chaired by the Executive Mayor, Cllr. A.W. Beukes
- Corporate Committee – chaired by Cllr. B.C. Brandt
- Community Services – chaired by Cllr. P. Van Heerden
- Economic Development & Planning – chaired by Cllr. J. Wilschut

 **Oversight and Audit Structures**

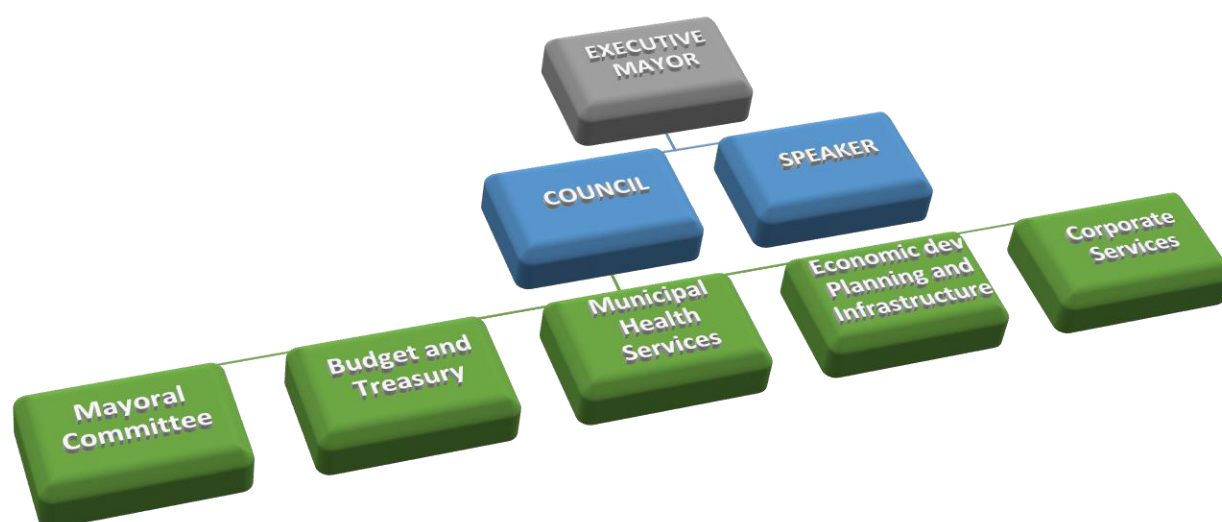
- **Municipal Public Accounts Committee (MPAC):** Established under Section 79 of the Municipal Structures Act. Chaired by Cllr. Riaan Cloete (serves on no other committees). Reports will be published separately in line with MFMA (Act 56 of 2003).

- **Audit/Performance Committee:** Mr. R. Datadin was designated as the new chairperson of the Audit/Performance Committee. This committee provides advice to Council and staff in accordance with legislative requirements. The committee has a vacancy after the resignation of Mr. HP Roesch.

Governance Rules

The Municipal Council operates under its Rules of Order and the Code of Conduct for Councillors (Schedule 1 of the Municipal Systems Act, Act 32 of 2000, as amended), which applies to all councillors.

2.1.1 GOVERNANCE MODEL



2.1.2 POLITICAL STRUCTURE

See **Appendix A** – full list of councillors (including committee allocation and attendance at council meetings).

See **Appendix B** – committees and committee purposes and attendance

2.2 ADMINISTRATIVE GOVERNANCE

Municipal Manager

Mr. S.C. Adams serves as the Municipal Manager and Accounting Officer of the Namakwa District Municipality in accordance with Section 55 of the Local Government: Municipal Systems Act, 2000 (Act 32 of 2000). As the Accounting Officer, he is responsible for providing strategic leadership and overall administrative direction to the Municipality. His responsibilities include ensuring the establishment and maintenance of an economical, effective, efficient, and accountable administration; implementing Council resolutions; managing the Municipality's administration; promoting sound governance; and ensuring the delivery of sustainable, high-quality municipal services in compliance with all applicable legislation and regulatory requirements.

Support Structure

The following Section 56 senior managers support the Municipal Manager:

- Chief Financial Officer (CFO) – Responsible for the strategic financial management of the Municipality, including budgeting, financial reporting, revenue management, supply chain management, asset management and ensuring compliance with the Municipal Finance Management Act, 2003 (Act 56 of 2003). The Chief Financial Officer supports the Municipal Manager in maintaining sound financial governance and sustainability.
- Senior Manager: Corporate & Community Services – Responsible for providing strategic leadership and oversight of the Municipality's corporate support and community services functions. These include human resource management, information and communication technology (ICT), legal services, administrative support, safety, environmental management, and environmental health services. The

Senior Manager supports the Municipal Manager in implementing Council policies, strengthening institutional governance and enhancing effective service delivery.

Organisational Structure Review

The Municipal Manager reviewed the organogram and submitted it to Council for approval on 26 May 2025. The organogram for 2026/2027 was approved by Council on 26 May 2026.

2.2.1 TOP ADMINISTRATIVE GOVERNANCE

TOP ADMINISTRATIVE STRUCTURE



MUNICIPAL MANAGER

Mr. S.C. Adams
Section 54A
Fixed Term Contract

Function

-  Provide financial services to ensure financial viability, compliance and reporting.
-  Provide development, community, and strategic support services.
-  Provide integrated municipal planning, capacity building of local municipalities in the district, and corporate services to ensure adequate support of organizational processes.
-  Maximize the delivery of municipal facilities, infrastructure, and other services to local municipalities in the district.
-  Promote a safe and healthy environment.
-  Provide an independent assessment of the adequacy and effectiveness of financial control.

-  Provide independent assurance on the effectiveness of internal controls, information and communication and monitoring systems and the implementation of fraud prevention strategies to mitigate risks.
-  Provide comprehensive communication, customer care, and public/intergovernmental relationship services.
-  Risk & Compliance



Chief Financial Officer

Mr Quinton Cloete
Section 56
Permanent

Function

-  Compile the operating and capital budgets and control expenditure.
-  Responsible for statutory reporting processes.
-  Manage and control the implementation of budget policies, systems and procedures, and financial statement processes to ensure legislative compliance and sound financial management practices.
-  Administer budgeting processes, compilation and reporting, compliance and overall budget control, monitoring, reconciliations, and control accounting procedures.
-  Implement and maintain revenue and credit control policies and procedures to ensure sound revenue management practices and compliance.
-  Ensure the recording, authorization, and proper execution of expenditure systems, procedures, and transactions.
-  Manage supply chain management processes and procedures and ensure legal compliance.
-  Manage the Municipality's assets, insurance portfolio, cash flow, and investments.

- 🏛️ Develop relevant financial policies in accordance with statutory reporting, legislative, and accounting requirements.



SENIOR MANAGER: CORPORATE & COMMUNITY SERVICES

Mr. G.E. Cloete
Section 56
Permanent

Function

- 🏛️ Provide administrative support services.
- 🏛️ Provide human resource management and support services to the Municipality that will maintain the optimal utilization of the Municipality's human capital.
- 🏛️ Provide board/committee and auxiliary services (information communication technology, reception and cleaning and register and archive services).
- 🏛️ Facilitate the establishment of service level agreements for shared services and programs to improve capacity building of local municipalities in the district to perform their functions and exercise their powers where such capacity is lacking.
- 🏛️ Provides property administrative function and manages the Municipality's fleet.
- 🏛️ Supports high-level strategic and operational interfaces and activities (development and maintenance of regulations and policies, etc.).
- 🏛️ Provide municipal health services in terms of the National Health Act, 2003, and applicable Regulations, Norms, and Standards.
- 🏛️ Provide disaster management and fire services following applicable legislation and plans.
- 🏛️ Provide environmental management services to the municipality and assist local municipalities.

Tier 3

Third Tier Structure	
Directorate	Director/Manager/Head
Office of Municipal Manager	Internal Audit: Veronica Cloete Council & Committee Support Services: Beraneize Andrea
Finance	Manager Finance: Lorraine Links Accountant (Expenditure and liabilities): Geneveve Ruiters Accountant (Budget, Treasury and Compliance): Fiona Jantjies Supply Chain Management: Chaldon Osborne
Corporate & Municipal Services	Administration: Natasja Basson Human Resources: Desiree van Wyk Municipal Health Services: Denver Smith Safety: Angela Magerman Fire Services: Leon Vermeulen ICT: Marlin Jansen & Jodine Cloete Legal Services: Joscinta Duckett
Maintenance and Projects	Manager: Maintenance and Projects: Marshall Bowers Housing: Lorenzo Faber
Municipal Planning	Manager: Municipal Planning: Gerda Bezuidenhout Tourism: Pearl Heyn Economic Development: Shaun Abrahams
Municipal Support:	Risk and Compliance: Beatrice Hagglund Financial Services: Tiffany Hollenbach, Crystal Arendse & Hayrom Raymond Monitoring & Evaluation: Sandra Baartman

COMPONENT B: INTERGOVERNMENTAL RELATIONS

2.3 INTRODUCTION TO CO-OPERATIVE GOVERNANCE AND INTER GOVERNMENTAL RELATIONS

Intergovernmental Relations Forums (IGR)

The IGR promotes and facilitates intergovernmental relations. It provides mechanisms and procedures to, among other, facilitate the settlements of intergovernmental disputes and matters connected therewith. This forum is functional in terms of the IGR Framework Act and comprises of the District Municipality, six local municipalities and government departments. The forum meets on a quarterly basis to ensure improved alignment between different spheres of government. The structure plays a vital role to create a more meaningful platform of engagement in a more coordinated manner. All four meetings that were scheduled for the 2025/2026 financial year took place. Meetings took place on 17 September 2025, 19 November 2025, 27 March 2026 and 25 June 2026.

Integrated Development Plan (IDP) Representative Forums

The IDP is a plan for the area that gives an overall framework for development. It aims to coordinate the work of local and other spheres of government in a coherent plan to improve the quality of life for all the people living in the Namakwa area.

The IDP 2025/2026 were adopted on 18 June 2025 and amended on 24 February 2026 by Council. The IDP Representative Forum is the body which is used by the NDM to communicate development and budget related issues. Local municipalities, sector departments, NGO's, CBO's and the private sector form part of the forum to ensure effective community participation and improve implementation. The IDP is published on the NDM website.

District Development Model (DDM)

Namakwa District maintains a functional technical and political IGR structure that respectively serves as the DDM Technical and Political Structure, holding regular quarterly meetings with the DDM included as a standing agenda item to provide political oversight and progress updates on catalytic projects. The establishment of DDM Clusters serves directly as the DDM Technical Structure, aligned across six transformation focal areas: (1) People

Development, (2) Economic Positioning, (3) Spatial Restructuring and Environmental Sustainability, (4) Infrastructure Engineering, (5) Integrated Services Provisioning, and (6) Governance.

District DDM Cluster Coordinators and Secretariats are multi-sectoral across local government and government departments, utilizing communication platforms like WhatsApp and contributing actively to the DDM One Plan Review submitted before 31 December 2025.

DDM Clusters play an integral role in the District IDP Review process as part of the District IDP Representative Forum, serving as the official community participation. DDM Clusters contributed significantly to the compilation of the Namakwa District LED Strategy under the IC4LED project, partnering with key entities including DSTI, SPU, TIA, DBSA, CoGTA, CoGSTA, SALGA, and DeDat.

Provincial Intergovernmental Structure

We are part of the Premier's Intergovernmental Forum which is the meeting where Premier co-ordinates the alignment of the provincial; and municipal development and strategic planning, as well as sharing of matters of interest across the three spheres of government.

Disaster Management Advisory Forum

There are three forums for disaster management at National, Provincial and Municipal level. All sector departments are included in this forum on the different spheres of government. It's a top down and top up approach where different issues regarding disaster management is discussed.

At Provincial level all the local district disaster managers are sitting on the forum with the different sector departments. Issues discussed here are communicated to the local forum at district and municipal level. This meeting takes place two times a year. The meetings took place on 4 November 2025 and 30 June 2026.

At the provincial level the district disaster managers give feedback on disaster related issues in their districts and if it can't be resolved there, it will be taken to national.

The sector departments that sit on the different levels include Department of Education, Agriculture, Social Development, ESKOM, SAPS, Traffic, SANDF, Health, SASSA, Transnet, DAFF etc.

Each sector department as well as municipality must have a disaster management plan in place.

The District Communication Forum (DCF)

The District Communication Forum serves as a platform for communication practitioners from the various spheres of government and departments to coordinate, share information and strengthen government communication within the district. The Forum facilitates collaboration on communication activities, campaigns, public awareness initiatives and the dissemination of important information to communities.

The Forum meets quarterly to promote a coordinated and consistent approach to government communication. During the 2025/2026 financial year, two meetings were held, providing stakeholders with an opportunity to share communication plans, discuss key programmes and initiatives, and identify opportunities for collaborative communication activities.

Namakwa District Intergovernmental Relations Forum & Namakwa District Aids Council

The Executive Mayor convenes the NDIRF at a quarterly basis. This forum which comprises of all local municipalities within the district and all sector departments. The sitting of the NDIRF is preceded by the Technical IGR which is chaired by the Municipal Manager and serves as a support structure to the NDIRF.

The role of the DAC is to: Bring together the most important stakeholders in the district that are involve in the fight against Aids; Make sure that we have a plan/strategy (MDIP's) for tackling HIV in the district; Monitor the implementation of the plan; Assist to establish the Civil Society Structures in the District (11) as well as all six Local Aids Councils (LAC); And lastly, to help mobilize resources and build capacity to address the programmes to be implemented

The DAC and NDIRF meets on a quarterly basis (minimum). Meetings for the 2025/2026 financial year took place 01 July 2025, 25 September 2025, 20 November 2025, 14 May 2026 and 30 June 2026.

COMPONENT C: PUBLIC ACCOUNTABILITY AND PARTICIPATION

2.4 OVERVIEW OF PUBLIC ACCOUNTABILITY AND PARTICIPATION

The Mayoral Programmes of the Namakwa District Municipality form an important component of the Municipality's commitment to public accountability and meaningful community participation. Throughout the 2025/2026 financial year, the Executive Mayor led

and supported a range of programmes and initiatives aimed at engaging communities, responding to local needs and strengthening collaboration between the Municipality, government stakeholders and community structures.

These programmes provided opportunities for the Municipality to engage directly with residents across the district, particularly vulnerable groups and communities in rural and underserved areas. Through community outreach initiatives, commemorative programmes, educational support, cultural activities, wellness programmes and youth development initiatives, the Municipality sought to promote inclusive participation, social well-being and responsive local government.

The following Mayoral Programmes were implemented during the 2025/2026 financial year:

1. Nelson Mandela Day Programme | July 2025

Location: Dr Van Niekerk Hospital

Initiative: Community and Health Facility Service Outreach

In honour of the legacy of Nelson Mandela, a community service and cleaning initiative was conducted at Dr Van Niekerk Hospital. The programme included cleaning and maintenance activities, as well as the provision of warm meals and soup to healthcare workers, patients and visiting clients. The initiative aimed to support frontline healthcare workers and vulnerable members of the community.



2. Women's Day Programme | August 2025

Location: Calvyn Protestant Church, Bergsig

Initiative: Senior Citizens Wellness and Pamper Day

In celebration of National Women's Day, a wellness and pamper day was hosted for senior citizens in Bergsig. Held at the Calvyn Protestant Church, the programme provided personal care and wellness services, promoted dignity and well-being, and recognised the valuable role and contribution of elderly women within communities across the district.



3. State of the District Address (SODA) | September 2025

Location: Hoërskool Namaqualand (HSN)

Initiative: Mayoral Address and Strategic Development Reporting

The Executive Mayor delivered the annual State of the District Address at Hoërskool Namaqualand (HSN). The address provided an overview of the District Municipality's strategic achievements, financial governance, service delivery milestones and key development priorities for the year ahead.



4. Heritage Day and Film Festival Programme | September 2025

Location: Soebatsfontein, Kamiesberg Municipal Area

Initiative: Cultural Outreach and Local Film Festival

Heritage Day was commemorated in Soebatsfontein through a community outreach programme that included a local Film Festival. The event showcased local storytelling, regional heritage, culture and creative arts, while strengthening municipal engagement with communities in the rural areas of the Kamiesberg region.



5. International Day of Persons with Disabilities and World AIDS Day Outreach | December 2025

Location: Hondeklipbaai

Initiative: Integrated Multi-Departmental Community Campaign

An integrated community outreach programme was conducted in Hondeklipbaai in collaboration with sector departments and municipal partners. The campaign focused on raising awareness of HIV/AIDS prevention, treatment and support, while promoting the

rights, accessibility, inclusion and participation of persons with disabilities within communities.



6. Back-to-School Assistance Campaign | January – February 2026

Location: District-wide

Initiative: Educational Support and Learner Relief Programme

To promote equal access to education and alleviate financial pressure on vulnerable families, the Mayoral Back-to-School Programme provided educational assistance to more than 50 learners across the district. The support included complete school uniforms and stationery kits, contributing to learners' readiness for the new academic year.

7. Human Rights Day Programme and Repatriation and Reburial Ceremony | March 2026

Location: Kinderlê Graveyard Monument, Steinkopf

Initiative: Restorative Justice and Historical Reburial Ceremony

In commemoration of Human Rights Day, a historic repatriation and reburial ceremony was held in Steinkopf to mark the return and reburial of the ancestral remains of 63 Khoi and San individuals. The ceremony was conducted in collaboration with provincial and national stakeholders at the sacred Kinderlê site. The initiative honoured indigenous heritage, promoted restorative justice and acknowledged the historical significance of the remains to the affected communities.



8. Namakwa Class of 2025 Matric Awards| April 2026

Location: Calvinia

Initiative: Honouring the Matric Class of 2025

Namakwa District Municipality celebrated the outstanding academic achievements of the Matric Class of 2025 at the annual Matric Awards Ceremony held in Calvinia in April 2026. The event recognised the hard work, resilience and dedication of learners, educators, schools and other stakeholders who contributed to the district's improved academic performance.

The Namakwa District officially regained first position in the Northern Cape Province, achieving an overall matric pass rate of 90.5%, an improvement from 85.9% in 2024.

The annual awards ceremony provides an opportunity to recognise and celebrate academic excellence across the district. Awards were presented to the Top 10 individual learners and the Top 3 performing schools, as well as schools that demonstrated significant improvement in their academic performance.



9. Youth Day Programme and Sports Infrastructure Launch | June

Location: Sutherland

Initiative: Sutherland Sports Field Unveiling and Youth Development

In celebration of Youth Month, the Executive Mayor officially launched the newly developed Sutherland Sports Field. The initiative was implemented in partnership with the Department of Sport, Arts and Culture (DSAC), the local municipality and other local stakeholders. The facility provides improved sporting infrastructure and creates opportunities for youth participation, skills development and the nurturing of sporting talent within the community.



2.5 IDP ALIGNMENT

IDP alignment criteria	Yes/No
Does the municipality have impact, outcome and input indicators?	Yes
Does the IDP have priorities, objectives, KPI's and development strategies?	Yes
Does the IDP have multi-year targets?	Yes
Are the above aligned and can they calculate into a score?	Yes
Does the budget align directly to the KPI's in the strategic plan?	Yes
Do the KPI's apply to the Section 57 Managers?	Yes
Do the KPI 's align with the provincial KPI's on the 12 outcomes?	Yes
Were the indicators communicated to the public?	Yes

Were the four quarter's aligned reports submitted within stipulated timeframes?	Yes
Sections 26 Municipal Systems Act 2000	Yes

Communication

The Namakwa District Municipality continues to utilise various communication platforms to ensure that communities have access to timely, relevant and reliable municipal information. The municipal website, www.namakwa-dm.gov.za, and the official Facebook page, **Namakwa District Municipality**, serve as key digital platforms for sharing municipal news, public notices, programmes, events and other important information relating to the Municipality and the district.

Community radio and local print media remain important channels for reaching residents, particularly in communities where access to digital platforms may be limited. **Radio NFM**, together with local newspapers such as **Die Plattelander** and **Die Namakwalander**, continues to support the Municipality in disseminating important public information and awareness messages to communities across the district.

Through the use of these platforms, the Municipality strives to strengthen communication, promote transparency and ensure that information reaches communities in an accessible and timely manner.

COMPONENT D: CORPORATE GOVERNANCE

2.6 CORPORATE GOVERNANCE

Corporate governance refers to the system of policies, processes and practices through which the Namakwa District Municipality is directed, controlled and held accountable. The Municipality is committed to promoting the principles of transparency, accountability, ethical leadership, sound financial management and compliance with applicable legislation to ensure effective service delivery and good governance.

2.7 RISK MANAGEMENT

The Municipal Management and Council are responsible for ensuring effective risk management and compliance with applicable legislation, regulations, and best practices.

The Risk and Compliance Unit, operating under the office of the Municipal Manager, is responsible for establishing and maintaining effective risk management and internal control systems. Risk Champions in each department submit reports to the Risk and Compliance Officer quarterly. Quarterly risk assessments are conducted to identify, assess, monitor, and report on key regulatory and operational risks.

The Municipality has established a Risk Management and Fraud Prevention Committee to oversee risk management, fraud prevention, audit matters, and accountability. The Committee meets quarterly and includes Senior Municipal Officials, Internal Audit, the Risk and Compliance Officer, and other specialists where required.

Following an enterprise-wide risk assessment, the Municipality identified key risks relating to Governance and Public Participation, ICT Infrastructure, Local Economic Development, Financial Viability, Service Delivery, and Institutional Development.

The quarterly meetings were held on 02 October 2025 (1st Quarter), 05 March 2026 (2nd Quarter), 08 May 2026 (3rd Quarter), and 17 June 2026 (4th Quarter).

Management Area	Risk Description	Causes	Progress to date
GOOD GOVERNANCE & PUBLIC PARTICIPATION	The inability of the institution to meet its legislative mandate. Eg. MHS, Veld Fires, Environmental Management, etc.	Partially funded mandates / Limited resources.	- Lobby for additional funding; - Bi-Laws approved and ready for implementation.
	Crash of ICT infrastructure	- Unplanned power failures; - Old infrastructure due to financial constraints; - Unauthorized access control; - Cybersecurity/ Hacking; - Limited storage space; - Lack of digital innovation.	- Infiltration testing; - Procurement for backup server in process; - Funding to be sourced; - Data cleansing; - Capacitating of ICT Official; - Monthly signed reports of back-ups made.
	Implementing Municipal Chart of Accounts	Understanding of principals of mSCOA;	Review mSCOA road map;

MUNICIPAL FINANCIAL VIABILITY & MANAGEMENT	(mSCOA) as a business reform.	• Ineffective implementation of change management.	• Regular reporting of implementation of mSCOA; • mSCOA training; • Re-establishment of MSCOA task team and MSCOA meetings active.
	Financial sustainability of the Municipality	• Non-revenue generating institution and Grant dependent; • Not regular payments by government departments; • ERC (Employee related costs). ERC above norm.	• Source and mobilization of additional funding; • The DDM Catalytic programs incorporated in die long term plan.

2.8 ANTI CORRUPTION AND FRAUD

The NDM is committed to preventing and combating fraud and corruption at all levels of the organization. NDM is guided by strong ethical values that underpin its operations, systems, policies and procedures, interactions with the public and other stakeholders, and the decision-making of managers and employees acting on behalf of the organization.

All departments and external stakeholders are required to use the Fraud Prevention Plan as a key point of reference for appropriate conduct and behavior in their dealings with NDM.

The Fraud Prevention Plan and Ethics Policy promote a culture of ethical conduct and integrity within NDM. It is designed to assist in the prevention, detection, reporting, investigation, and appropriate sanctioning of fraud and corruption. The Municipality has established a Risk Management and Fraud Prevention Committee to oversee fraud prevention and accountability. The Committee meets quarterly and includes Senior Municipal Officials, Internal Audit, the Risk and Compliance Officer, and other specialists where required.

NDM expects all employees, managers, departments, and external stakeholders to uphold these principles and to act honestly, transparently, responsibly, and in accordance with applicable policies and procedures.

Continuous awareness sessions were held with all staff throughout the financial year.

2.9 SUPPLY CHAIN MANAGEMENT

Namakwa District Municipality recognises Supply Chain Management (SCM) as an important component of sound financial management, good governance and effective service delivery. The SCM function is responsible for ensuring that the procurement of goods, services and works required by the Municipality is undertaken in accordance with the applicable legislative and regulatory framework and the Municipality's approved policies and procedures.

The Municipality's current revised Supply Chain Management Policy was adopted by Council on 18 June 2025. The Policy provides the framework within which the Municipality's procurement activities are undertaken and supports the principles of fairness, transparency, competitiveness, accountability and value for money.

The Municipality has established a fully functional Central Buying Unit through which procurement is centrally coordinated and managed. The centralisation of procurement contributes to greater consistency in the application of SCM procedures, improved internal controls and better coordination of procurement requirements across the Municipality. The Central Buying Unit also supports the Municipality in ensuring that procurement is aligned with identified operational and service delivery requirements.

A fully functional Bid Committee System is also in place. Procurement above R30,000 is subject to the applicable formal procurement processes and consideration through the established bid committee structures. This provides an additional level of oversight and supports the principles of accountability, transparency and fair competition in the awarding of municipal contracts.

The Municipality's established SCM structures further enable Namakwa District Municipality to provide procurement-related assistance to some of the local municipalities within the district where formal procurement and bid committee structures are not fully established. This contributes towards strengthening procurement capacity within the district and supports cooperative governance.

SCM GOVERNANCE AND COMPLIANCE

Namakwa District Municipality remains committed to maintaining an effective and compliant SCM system. Section 112 of the Municipal Finance Management Act (MFMA) provides for standards and principles applicable to municipal supply chain management systems. The

Municipality continues to emphasize compliance with these requirements and the continuous improvement of its SCM processes.

The SCM Unit works closely with the relevant municipal departments and governance structures to ensure that procurement requirements are properly identified, processed and subjected to the prescribed evaluation, consideration and approval processes. The established procurement and bid committee processes provide mechanisms for oversight and assist in ensuring that procurement decisions are made in a fair, transparent and accountable manner.

The Municipality also continues to review its SCM processes and procedures to strengthen internal controls and improve the efficiency of procurement activities. Particular attention is given to demand and acquisition management to ensure that procurement is aligned with the Municipality's operational requirements and service delivery objectives.

DEMAND AND ACQUISITION MANAGEMENT

Effective demand management is an important part of the Municipality's SCM system. Procurement requirements are identified based on the operational needs of the Municipality, available resources and service delivery requirements.

The SCM Unit continues to support departments in processing their procurement requirements in accordance with approved procedures. The acquisition management process is aimed at obtaining the required goods and services at competitive prices while ensuring compliance with applicable procurement requirements.

Through the continued improvement of procurement processes, the Municipality seeks to ensure that goods and services are procured timeously, efficiently and in accordance with the principles of value for money.

SCM CHALLENGES

The geographical size and unique characteristics of the Namakwa District continue to present challenges in the implementation of SCM processes.

One of the key challenges is the limited number of quotations that can be obtained for certain procurement requirements. The vast geographical area of the District, together with the limited number of suppliers operating within the region, particularly for specialised goods and services, can restrict supplier participation.

The Municipality also experiences high transportation and logistical costs. Certain specialised goods and services are not readily available within the Namakwa District, requiring the Municipality to source suppliers from outside the District. The distances between the Municipality and these suppliers can result in additional transportation costs and may also affect procurement turnaround times.

The availability of specialised service providers remains another challenge. In instances where the required technical expertise or specialised services are not available locally, procurement opportunities have to be extended beyond the borders of the District.

Despite these challenges, the SCM Unit continues to seek opportunities to improve procurement processes, broaden supplier participation and ensure that procurement requirements are addressed in a manner that supports service delivery and achieves value for money.

SUPPLIER DATABASE AND SUPPLIER PARTICIPATION

The Central Supplier Database (CSD), administered by National Treasury, remains an important component of the Municipality's supplier management processes. Suppliers wishing to conduct business with the Municipality are required to comply with the applicable CSD registration requirements.

Potential suppliers are continuously encouraged to register on the CSD and to ensure that their supplier information remains accurate and up to date. Encouraging supplier registration assists in broadening the Municipality's potential supplier base and provides businesses with opportunities to participate in applicable municipal procurement processes.

The SCM Unit continues to improve its supplier management processes and procedures to support effective demand and acquisition management and to ensure that Council receives value for money.

The Municipality also recognises the importance of creating opportunities for local businesses and SMMEs to participate in municipal procurement, where such participation is supported by the applicable legislation and procurement framework.

PREFERENTIAL PROCUREMENT

Namakwa District Municipality remains committed to transformation and to creating a business environment that is conducive to broad-based participation in municipal procurement.

The Municipality has developed and implemented a Preferential Procurement Policy in accordance with the Preferential Procurement Regulations, 2022. The Policy provides the framework for the implementation of preferential procurement measures and supports the Municipality's objectives relating to economic empowerment, SMME participation and Local Economic Development.

The objectives of the Preferential Procurement Policy include:

-  Providing clarity on the Municipality's approach to procurement, particularly in relation to preferential procurement requirements;
-  Promoting access to municipal procurement opportunities for historically disadvantaged individuals (HDIs);
-  Promoting the participation and development of Small, Medium and Micro Enterprises (SMMEs);
-  Promoting Local Economic Development within the Namakwa District; and
-  Supporting SMME development and participation in the municipal supply chain.

Through the implementation of its preferential procurement framework, the Municipality seeks to ensure that procurement opportunities contribute not only to the acquisition of goods and services but also to broader economic development objectives within the District.

SUPPORT TO LOCAL GOVERNMENT STRUCTURES

The Municipality's established SCM capacity also provides an opportunity to support local municipalities within the district where required. The availability of a functional Central Buying Unit and Bid Committee System allows the Municipality to share procurement capacity and experience and to assist with formal procurement processes where appropriate.

This support contributes to strengthening SCM practices within the District and promotes greater consistency in the application of procurement principles and procedures.

TENDERS AND QUOTATIONS AWARDED: 2025/2026

During the 2025/2026 financial year, Namakwa District Municipality undertook various procurement processes for goods and services required to support its operational and service delivery requirements.

The following table reflects the tenders and procurement processes awarded during the 2025/2026 financial year, including the applicable bid number, description, closing date, successful bidder, approved amount and date of award.

Tenders and Quotations Awarded for 2025/2026 Financial Year

Bid number	Description	Closing date	Successful bidder	Amount approved	Date approved
29/2026	PROCUREMENT OF PLOTTER (PRINTER)	10/06/2026	CJJ BUSINESS SOLUTIONS (PTY) LTD	R122 125.00	30 June 2026
20/2026	SUPPLY AND DELIVERY OF THIRTEEN (13) LAPTOPS	28/04/2026	INTROSTAT (PTY) LTD	R264 493.10	25 June 2026
14/2026	PROCUREMENT OF SHORT-TERM INSURANCE SERVICES	13/04/2026	SILVERLAKE TRADING 305 (PTY) LTD T/A OPULENTIA FINANCIAL SERVICES	R1 843 921.97	24 June 2026
26/2025	SUPPLY AND DELIVERY OF STATIONERY FOR A PERIOD ENDING 30 JUNE 2026	15/09/2025	BIDVEST WALTONS	R133 387.25	09 Jan 2026
29/2025	SUPPLY AND DELIVER OF CLEANING MATERIAL FOR A PERIOD ENDING 30 JUNE 2026	20/11/2025	BIDVEST WALTONS	R135 644.94	09 January 2026

25/2025	SUPPLY, DELIVERY AND INSTALLATION OF AIRCONS	01/08/2025	VERSA TECH HOLDINGS (PTY) LTD	R 91 849.96	10 October 2025
21/2025	RE-ADVERT TENDER SUPPLY, DELIVER, INSTALLATION, MAINTENANCE AND SERVICING OF NEW PRINTERS FOR THREE (3) YEARS ON A LEASE AGREEMENT	10/06/2025	CJJ BUSINESS SOLUTIONS (PTY) LTD	R875 817.00	07 October 2025
16/2025	AUCTIONEERING SERVICE	29/04/2025	CUSTOMIZED AUCTIONS (PTY) LTD	Not Applicable	03 July 2025
13/2025	SUPPLY AND DELIVERY OF MATERIAL	04/04/2025	PHATSIMANG OUTSOURCING(PTY) LTD	R 186 945.00	03 July 2025

SCM PERFORMANCE AND CONTINUOUS IMPROVEMENT

During the reporting period, the SCM Unit continued to provide support to municipal departments in meeting their procurement requirements while maintaining the necessary procurement controls and oversight mechanisms.

The Municipality remains committed to continuously improving its SCM environment through the review of processes and procedures, strengthening of internal controls, improved supplier participation and effective demand and acquisition management.

The SCM function will continue to focus on ensuring that municipal procurement is conducted in a manner that is fair, transparent, competitive and cost-effective, while supporting the Municipality's broader service delivery and Local Economic Development objectives.

Going forward, the Municipality will continue to strengthen its SCM capacity and systems, encourage participation by local suppliers and SMMEs, improve procurement efficiency and address the logistical challenges associated with the geographical characteristics of the Namakwa District. The ultimate objective remains to ensure that the Municipality derives maximum value from its procurement activities and that SCM contributes positively towards effective and sustainable service delivery.

2.10 BY LAWS

The Namakwa District Municipality continued to strengthen its legislative and regulatory framework during the reporting period through the implementation of municipal by-laws that support effective governance and service delivery.

The Municipality's Environmental Health, Fire Services and Air Quality By-laws were promulgated by publication in the Northern Cape Provincial Gazette No. 2787 on 30 June 2025. The promulgation of these by-laws was undertaken in accordance with Section 11(3)(m) of the Local Government: Municipal Systems Act, 2000 (Act 32 of 2000).

These by-laws provide the legislative basis for regulating and administering municipal environmental health, fire services and air quality management functions within the Namakwa District Municipality. They further promote regulatory certainty, enhance compliance with applicable legislation and contribute to the protection of public health, environmental sustainability and community safety.

2.11 WEBSITE

The Namakwa District Municipality recognises its official website as an important communication and governance tool that promotes transparency, accountability and public access to municipal information.

The website is maintained and updated on a continuous basis by the Communication Officer and Information Technology (IT) Officer to ensure that information remains current, accurate and accessible. The Municipality also ensures compliance with the publication requirements prescribed in Section 75 of the Local Government: Municipal Finance Management Act, 2003 (Act 56 of 2003), by making relevant financial, governance and administrative information available to the public.

To strengthen governance and legislative compliance, the Risk and Compliance Officer regularly monitor the website to verify that all legislatively prescribed information is published, maintained and accessible in accordance with applicable legislative requirements.

The website further serves as a platform through which residents, stakeholders and investors can access Council information, public notices, policies, by-laws, tender opportunities, annual reports, integrated development planning information and other municipal services. A visitor counter is maintained to monitor website traffic and public utilisation of the Municipality's online information services, providing valuable insight into stakeholder engagement with the Municipality.

Municipal Website: Content and Currency of Material		
Documents published on the Municipality's Website	Yes/No	Publishing date
Current annual and adjustment budgets and all budget-related documents	Yes	July 2026- May 2027
All current budget-related policies	Yes	As and when reviewed
The previous Annual Report (2024/2025)	Yes	March 2026
The Annual report (2025/2026) published/to be published	Yes	As and when reviewed

All current performance agreements required in terms of section 57(1)(b) of the Municipal Systems Act (2026/2027) and resulting scorecards	Yes	August 2026
All service delivery agreements (2025/2026)	Yes	NA
All long-term borrowing contracts (2025/2026)	Yes	NA
All supply chain management contracts above a prescribed value (give value) for 2024/2025	Yes	June 2026
An information statement containing a list of assets over a prescribed value that have been disposed of in terms of section 14(2) of (4) during the 2025/2026 financial year.	Yes	List of disposed assets placed on website
Contracts agreed in 2025/2026 to which subsection (1) of section 33 apply, subject to subsection (3) of that section	Yes	NA
Public-private partnership agreements referred to in section 120 made in 2024/2025	Yes	NA
All quarterly reports tabled in the council in terms of section 52(d) during 2024/2025	Yes	Quarterly

The municipality has ensured that all relevant financial documentation for the 2024/2025 financial year is available on the website. As services are not rendered directly to the public, the information shared may not generate the same level of public interest as that of local municipalities.

2.12 MUNICIPAL PUBLIC ACCOUNTS COMMITTEE

The MPAC is a committee of the municipal council, appointed in accordance with section 79 of the Structures Act. Focusing mainly on compliance with the provisions of the Local Government: Municipal Finance Management Act, 2003. Nevertheless, municipalities are encouraged to establish MPACs as far as is possible and practical. As a section 79 committee,

The main purpose of the MPAC is to exercise oversight over the executive functionaries of council and to ensure good governance in the municipality. This will include oversight over municipal entities. In order for the MPAC to fulfil this oversight role, it needs to be provided with the necessary information and documentation to interrogate the actions of the executive.

The committee members of the Municipal Public Accounts Committee are Chairperson: R Cloete, and other members is S Cloete and E Hough.

2.13 NAMAKWA DISTRICT MUNICIPALITY DISCIPLINARY BOARD

Council approved on 7 July 2016 the establishment of a Disciplinary Board in terms of the Municipal Regulations for Financial Misconduct and Offences, No. 37682 promulgated in Government Gazette 425 on the 30th May 2014 and that the Board submits a reference framework to the Municipal Council for consideration and approval.

The Objectives of the Disciplinary Board is to conduct an independent preliminary or full investigation in terms of the Municipal Regulations for Financial Misconduct and Offences.

The Disciplinary Board Chairperson and/or the investigators have a mandate to interview any relevant person and to obtain all relevant documentation from any official or councillor that may assist with the investigations.

The Disciplinary Board has the authority to terminate a preliminary investigation if there are no grounds to support the allegations.

The Disciplinary Board Chairperson will submit a report on the findings and recommendation of the Disciplinary Board as “In-Committee reports” at the first next Council meeting after completion of its investigation(s), with consultation of the Speaker. Should an urgent report have to be submitted, the Chairperson will also arrange accordingly with the Speaker. The committee members of the Disciplinary Board are Mr Rajiv Datadin, Mr Gareth Cloete and Ms Veronica Fitzpatrick.

2.14 NAMAKWA DISTRICT MUNICIPALITY AUDIT COMMITTEE

The audit charter sets out the specific responsibilities of the Audit Committee and the manner in which the Committee operates and aims to ensure:

-  The best possible financial, administrative and technical systems to support management in their endeavours to fulfil the visions and missions of Council.
-  Credible audit reports which represent a true reflection of Council's performance in the delivery of service to the community, in terms of the IDP (Integrated Development Plan) and the PMS (Performance Management System).
-  Credible audit reports in terms of Council's financial statements, internal control and the supply chain management (procurement of goods and services).

The objectives of the Audit Committee are the following:

-  To evaluate that effective, efficient and transparent systems of financial and risk management and internal control are maintained by the Council, which contribute to the efficient and effective utilization of resources, safeguarding of assets and the accomplishments of established goals for operations or programs.
-  To promote the efficiency and effectiveness of accounting and management information systems.
-  To evaluate that, in accordance with the Council's public accountability, justifiable decisions pertaining to Municipal service rendering are taken as indicated in policy statements, practices and the uncovering of malpractice.
-  To create a distinct and clear communication channel between the Council, Management, external auditors and internal auditors.
-  To inform the Council regarding material matters which need to be addressed when considering the preparation and discussion of the financial statements.
-  To monitor the effectiveness of the internal audit function.
-  To enhance the objectivity and credibility of reporting to stakeholders.

CHAPTER 03: SERVICE DELIVERY PERFORMANCE

COMPONENT C: PLANNING AND DEVELOPMENT

HOUSING

During the 2025/26 financial year, the Housing Unit continued to focus on the implementation of the DBSA Front-Loading Housing Project, strengthening housing administration systems, expanding housing consumer education, and addressing the growing housing backlog within the Namakwa District.

The DBSA Front-Loading Housing Project, funded through the Development Bank of Southern Africa, forms part of a provincial initiative to deliver 2 500 Breaking New Ground (BNG) housing units across the Northern Cape, of which 628 units have been allocated to the Namakwa District Municipality. Significant progress was achieved during the financial year compared to the previous reporting period.

Construction progress at year-end was as follows:

-  Nama Khoi Municipality (Concordia): Construction commenced on 28 of the 143 allocated housing units, with the majority of the top structures completed.
-  Khai-Ma Municipality: 82 of the 90 allocated housing units were completed, comprising 30 units in RK Sending, 29 units in Viljoensdraai and 23 units in Melkbosrand. Construction was underway on the remaining 22 units (11 in RK Sending and 11 in Viljoensdraai).
-  Hantam Municipality: 150 of the 200 allocated housing units were completed. In addition, 150 Happy Letters were issued to qualifying beneficiaries, enabling occupation of completed houses.
-  Kamiesberg Municipality: Construction commenced during the year, with 33 of the 105 allocated housing units reaching wall plate level, comprising 18 units in Kheis and 15 units in Garies.

Although substantial progress was made, implementation continued to be affected by contractor performance, infrastructure constraints, and site-specific challenges experienced in certain project areas.

The National Housing Needs Register (NHNR) remains fully operational at the Namakwa District Municipality and is integrated with the Housing Subsidy System (HSS Online), enabling the capturing and administration of housing applications across all six local municipalities. The Housing Unit continues to process and verify housing applications to improve the integrity of beneficiary information and support effective housing planning.

Despite these interventions, the housing backlog within the Namakwa District increased from 9 196 units during the previous financial year to 10 713 units in the 2025/26 financial year. The increase reflects continued population growth, rising housing demand, urban migration, limited annual housing allocations from the province, shortages of serviced land, and infrastructure constraints relating to potable water supply, sanitation, electricity capacity and road infrastructure. These challenges continue to place pressure on municipalities and contribute to the expansion of informal settlements throughout the district.

The district also continues to experience challenges relating to the transfer of ownership of subsidised houses. The title deed backlog remains significant, particularly regarding former Namdev properties where historical ownership records do not correspond with current occupants. In addition, a substantial number of subsidised houses identified on the Department of Cooperative Governance, Human Settlements and Traditional Affairs (CoGHSTA) rectification database still require structural rectification due to poor workmanship. Progress on the rectification programme remains dependent on the availability of provincial funding.

The Municipality continued to receive an Accreditation Support Grant, which was utilised to support housing consumer education programmes, beneficiary administration, staff development, attendance at provincial housing forums and meetings, and the operational requirements associated with maintaining Level One Housing Accreditation. Current operational expenditure, however, continues to exceed the grant allocation, limiting the Municipality's ability to fully implement all accreditation functions.

A notable achievement during the 2025/26 financial year was the successful implementation of the Housing Consumer Education Programme, through which more than 500 beneficiaries received training across all six local municipalities. For the first time, the programme incorporated the First Home Finance Programme, providing qualifying households with

information on alternative housing finance opportunities, homeownership responsibilities, access to finance, and sustainable housing solutions. The expanded programme has strengthened public awareness and supports government's objective of broadening access to adequate housing beyond traditional subsidised housing programmes.

The 2025/26 financial year demonstrated significant improvements in housing delivery, particularly through the accelerated implementation of the DBSA Front-Loading Housing Project and the expansion of Housing Consumer Education initiatives across the district. Despite these achievements, the increase in the district housing backlog to 10 713 units highlights the growing demand for adequate housing and the need for increased investment in human settlements. Continued progress will depend on increased provincial housing allocations, the release and servicing of suitable land, investment in bulk infrastructure, strengthened contractor performance, and enhanced intergovernmental coordination. Addressing these challenges remains critical to reducing the housing backlog and improving the quality of life of communities throughout the Namakwa District.





LOCAL ECONOMIC DEVELOPMENT (LED)

The Department of Municipal Planning of Namakwa District oversees Local Economic Development (LED) in Namakwa District of which this report presents a narrative report on the LED activities from July 2025 to June 2026.

Revival of District LED Forum

Regular quarterly District LED Forum and bi-annual mining workstream meetings were successfully held for the 2025 financial year. Revival of the District LED Forum and alignment of the One District LED approach remain ongoing across all 6 local municipalities.

District LED Strategy

The first round of Public Participatory Workshops for the LED strategy formulation was successfully held from 16–20 March 2026 in Port Nolloth, Springbok, Pofadder, and Calvinia. The LED strategy is compiled in partnership with DSTI, TIA, CoGTA, SALGA, DBSA, DeDAT and SPU under the IC4LED project. Council approved the draft LED Strategy on 26 May 2026. The draft LED Strategy public participation validation workshops are scheduled for 06-10 July 2026 in Port Nolloth, Springbok, Pofadder and Calvinia. The final LED strategy to be approved by Council before end of August 2026.

MSME Support

NDM, in partnership with the Department of Economic Development, hosted a compliance session assisting MSMEs with SARS, CIPC, CIDB, and CSD registrations. Under informal trader support, 85 informal traders each received R3,000 vouchers, and NCEDA's Asset Funding Programme supported 5 MSMEs with assets valued between R100,000 and R150,000. NDM updated its Preferential Procurement Policy with specific goals promoting

local businesses, youth, women, people with disabilities, and black persons and also its SCM policy to support local businesses through faster payments to MSMEs.

Namakwa DDM One Plan

The draft DDM One Plan was submitted to the province before end of December 2025, published on the Living One Plan Portal, and approved by all 6 local municipalities with council resolutions taken by their respective Councils.

DDM Catalytic Projects

-  The Namakwa Digital Hub completed its first intake call for its pre-incubation program and was identified by TIA and DSTI as a site for the Living Labs Programme.
-  SPU appointed 8 Innovation Champions (ICs), with one currently vacant, who commenced working in their respective work areas and completed data collection and innovation mapping.
-  The JF "Boeboe" Van Wyk Oncology Clinic was officially opened on 25 February 2026. at the Dr. Izak Van Niekerk Hospital in Springbok.
-  The finalization of the InvestSA One Stop Shop initiative between NCEDA and Namakwa DM remain in progress.
-  Agricultural development initiatives are ongoing, particularly in Witbank in cooperation with Vedanta.
-  DBSA Partner A District (PaD) implementation plans (Digital Skills, Youth Empowerment, Graduate Placements, MSMEs Development) are awaiting outcomes from DBSA.
-  DDM catalytic projects—including Boegoebaai Deep Sea Port and SEZ pre-feasibility studies and the Namakwa SEZ engineering designs—remain actively in progress.

TOURISM

EXECUTIVE SUMMARY

Namakwa Tourism maintained operations across regional information desks in Calvinia and Springbok, prioritizing community-based tourism, enterprise development, and the expansion of the Meetings, Incentives, Conferences, and Events (MICE) market. The region received a major international acknowledgment when Trip Advisor clients nominated the Namakwa region as a destination of choice during the 2025 Global International Tourism Awards competition.

ANNUAL VISITOR STATISTICS

- 🌍 A combined total of 1,949 visitors (domestic and international) was recorded across the tourism registers for the 2025 calendar year.
- 🌍 Total domestic arrivals reached 1,897 visitors.
- 🌍 The Northern Cape Province dominated the market with 1,681 arrivals, peaking heavily during the spring flower season.
- 🌍 Additional domestic contributions came from Gauteng (65), the Western Cape (59), the Free State (20), the North West (20), Mpumalanga (18), KwaZulu-Natal (14), Limpopo (12), and the Eastern Cape (8).
- 🌍 International arrivals totalled 52 visitors for the year.
- 🌍 Germany and Namibia led international arrivals with 8 visitors each, followed by Australia (5), Austria (5), Italy (5), the Netherlands (4), France (4), Switzerland (4), the UK (2), the USA (2), and Zimbabwe (2), alongside travellers from Canada, Colombia, Ireland, and Sweden.
- 🌍 The July to September 2025 quarter recorded 1,172 visitors—marking a 14% increase compared to the same period in 2024 (785 visitors)—and highlighting Namakwa's standing as a prime flower tourism destination.

KEY PROGRAMMES, EVENTS AND PARTNERSHIPS

- 🌍 Quarterly data collection surveys were successfully implemented in partnership with the Northern Cape Department of Economic Development and Tourism, employing five youth members per campaign.
- 🌍 Namakwa continued to expand as a business tourism hub. In July 2025, the South African Revenue Service (SARS) utilized the Springbok tourism centre conference facility for four consecutive days to establish annual tax filing satellite offices, extending desks to Port Nolloth and Pofadder.
- 🌍 The 2025 flower season captured extensive multi-media coverage, including live broadcasts from the SABC news team featuring local tourist guides.

TOURISM OFFICE WORKPLACE HEALTH AND SAFETY

A successful health and safety inspection conducted by the Department of Labour at the Springbok tourism centre resulted in zero findings, following the swift rectification of prior concerns regarding first aid inventories, electrical compliance, and indoor safety signage. Additional signage—including no eating/drinking zones, bully-free zones, and clean zones—was successfully installed with the assistance of health and safety personnel.

COMPONENT E: ENVIRONMENTAL PROTECTION

The Environmental Management Unit is committed to promoting sustainable development in accordance with the principles of the National Environmental Management Act, 1998 (Act 107 of 1998) (NEMA). Through strategic partnerships, environmental programmes, and support to local municipalities, the Unit contributes to the Namakwa District Municipality's vision of a green, diverse, and integrated socio-economy, while advancing its mission of building a sustainable district for present and future generations. This chapter highlights the key environmental initiatives and achievements implemented during the reporting period.

Air Quality Management

Efforts to strengthen air quality management centred on enhanced stakeholder collaboration, monitoring initiatives, and capacity building across the Namakwa District. Engagements with the mining sector promoted improved air quality management and dust control, while technical training enhanced institutional capacity. Support was also provided for the development of Air Quality Management Plans (AQMPs) for all six local municipalities and the designation of Air Quality Officers.

An AirSENCE Continuous Ambient Air Quality Micro-Monitoring Station was installed at Hoërskool Namakwaland in Springbok to monitor ambient air quality and provide real-time environmental data. This serves as the initial monitoring site, with additional locations across the Namakwa District to be considered for the future installation of air quality monitoring sensors as the programme expands. Together, these initiatives strengthened environmental governance, supported legislative compliance, and enhanced the municipality's capacity to promote cleaner air and healthier communities.



Climate Change

Climate change planning and capacity building remained a priority throughout the year. The Environmental Management Unit coordinated a three-day Climate Change Strategy

Development and Capacity Building Workshop, followed by a five-day workshop to refine the District Climate Change Strategy, identify priority actions, and strengthen the implementation framework. Facilitated by the Department of Forestry, Fisheries and the Environment (DFFE) and Qavah Earth under the Climate Resilient Development Pathways (CRDP) Programme, the workshops were implemented in partnership with the Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ). The Northern Cape Department of Agriculture, Environmental Affairs, Rural Development and Land Reform (DAERL) also participated as a key stakeholder in the conceptualisation of the project, contributing to the collaborative planning process. Funding for future climate change projects is linked to the approval of the strategy. These engagements enhanced institutional capacity, strengthened stakeholder collaboration, and advanced climate change planning within the Namakwa District.



Integrated Coastal Management

The Environmental Management Unit continued to advance the sustainable management of the Namakwa coastline through the implementation of key Integrated Coastal Management (ICM) initiatives. In partnership with the Department of Forestry, Fisheries and the Environment (DFFE), the Unit participated in the Coastal Water Quality Monitoring Programme by undertaking routine water quality sampling to assess the condition of coastal waters and support evidence-based environmental management. The Unit also contributed to fish monitoring surveys, providing valuable information to support the sustainable management and conservation of marine resources.

In support of integrated estuarine management, ongoing monitoring and implementation activities were undertaken for the Orange River Estuary, Buffels River Estuary and Swartlinterjies Estuary Management Plans. These initiatives contributed to the protection of ecologically sensitive coastal and estuarine ecosystems, strengthened compliance with the Integrated Coastal Management Act (Act 24 of 2008), enhanced environmental monitoring

and reporting, and reinforced collaborative governance between national, provincial and local stakeholders. Collectively, these efforts support the long-term conservation and sustainable use of the Namakwa District's coastal and marine resources for the benefit of both communities and the environment.



Waste and Chemical Management

Supporting sustainable waste management and environmental compliance remained an important function of the Environmental Management Unit. Assistance was provided to local municipalities with the implementation and review of Integrated Waste Management Plans (IWMPs), while landfill monitoring visits and site inspections were undertaken in response to environmental complaints. Waste management capacity was further strengthened through the appointment of Designated Waste Management Officers in the following local municipalities:

-  Hantam Local Municipality
-  Karoo Hoogland Local Municipality
-  Nama Khoi Local Municipality
-  Richtersveld Local Municipality

Recycling awareness activities also formed part of the Unit's environmental education initiatives and complemented broader waste management efforts by promoting waste minimisation and responsible waste disposal within communities. Collectively, these initiatives contributed to improved waste management practices, strengthened environmental compliance, and promoted cleaner, healthier communities across the Namakwa District.

Environmental Education and Awareness

Environmental education and awareness activities were implemented in partnership with DFFE, DAERL, eWasa, WESSA, Nama-Khoi Local Municipality, Lifestone Recycling, and other stakeholders. A three-day Recycling, Clean-up and Environmental Awareness Campaign reached learners in Garies, Steinkopf, and Nababeep through educational sessions on recycling, waste management, and environmental responsibility, complemented by community clean-up activities.

The Unit also participated in the World Environment Day celebration at Dr Izak van Niekerk Primary School, where learners engaged in interactive environmental education activities and received recycling bins to support ongoing environmental stewardship. These initiatives encouraged responsible environmental practices, strengthened community participation, and reinforced partnerships across the district.



Biodiversity and Conservation

Biodiversity conservation was promoted through the implementation of the One Million Trees Campaign during Arbor Week, in partnership with the Department of Forestry, Fisheries and the Environment (DFFE), the Department of Agriculture, Environmental Affairs, Rural Development and Land Reform (DAERL), and other stakeholders. As part of the campaign, 30 indigenous trees donated by Vedanta Zinc International were distributed to three schools across the Kamiesberg and Nama Khoi Local Municipalities. Learners actively participated in tree planting activities, fostering environmental stewardship, enhancing biodiversity, and encouraging the long-term conservation of indigenous tree species.



Environmental Governance

Environmental governance was strengthened through the continued integration of environmental considerations into municipal planning and decision-making. The Environmental Management Unit annually reviewed and updated the environmental chapter of the Integrated Development Plan (IDP), ensuring that environmental priorities were incorporated into strategic planning. Environmental Impact Assessment (EIA) requirements were also considered during the screening of municipal projects to promote legislative compliance and sustainable development.

The District Environmental Management Forum (DEMF) remained an active platform for intergovernmental coordination and collaboration, with quarterly meetings convened in accordance with its approved Terms of Reference. In addition, an annual Municipal Environmental Capacity Gaps Analysis was undertaken in collaboration with the Department of Forestry, Fisheries and the Environment (DFFE) to identify capacity needs and inform future support initiatives.

Information management was further enhanced through the maintenance and updating of the Environmental Impact Assessment (EIA) Database, which tracks environmental authorisations and development applications, as well as the development of a comprehensive database of Environmental Projects implemented across the Namakwa

District. These systems support informed decision-making, improve environmental reporting, and strengthen the coordination and monitoring of environmental programmes.

Environmental Programmes

A range of environmental programmes continued to support environmental sustainability, employment creation, and skills development across the Namakwa District. The Cleaning and Greening Programme promoted cleaner communities through environmental maintenance initiatives, while the Working for the Coast Programme contributed to coastal conservation and created employment opportunities within coastal communities. The Department of Forestry, Fisheries and the Environment (DFFE) Environmental Graduate Programme was implemented across all six local municipalities in the Namakwa District, providing graduates with practical workplace experience while strengthening environmental management capacity at local government level. Collectively, these programmes contributed to improved environmental stewardship, enhanced service delivery, and increased institutional capacity across the district

COMPONENT F: HEALTH

Municipal Health Services address and focus on the wellbeing of the total population. It applies preventative health practices to sustain healthy communities and reduce illnesses associated with environmental factors.

According to the constitution of the Republic of South Africa 1996, the local Government: Municipal Structures Act (No.117 of 1998) and the National Health Act (No.61 of 2003) it is the statutory responsibility of the District Municipality to render municipal health services.

Constitutional mandate:

Section 24 of the South African Constitution of 1996 states that: “Everyone has the right to an environment that is not harmful to his/her health or wellbeing.”

Section 24 of the Constitution of the Republic of South Africa entrenches the right of all citizens to live in an environment that is not harmful to their health or well-being. Section 1 of the National Health Act (Act 61 of 2003) defines municipal health services and clearly stipulates the responsibilities of municipalities in the performance of such services.

Environmental health comprises those aspects of human health, including quality of life, that are determined by physical, chemical, biological, social and psycho-social factors in the environment. It refers to the theory and practice of assessing, correcting, controlling and

preventing factors in the environment that can adversely affect the health of present and future generations.

Environmental health services are services that implement health policies through monitoring and controlling, which improves environmental parameters and encourage the use of environmentally friendly and healthy technologies and behaviours. Controlling and monitoring plays a leading role in suggesting and development new policy areas. (These definitions are in line with the definitions of the World Health Organization)

VISION

Prosperity and excellence in environmental health service delivery in promoting social wellbeing in all communities within the Namakwa District.

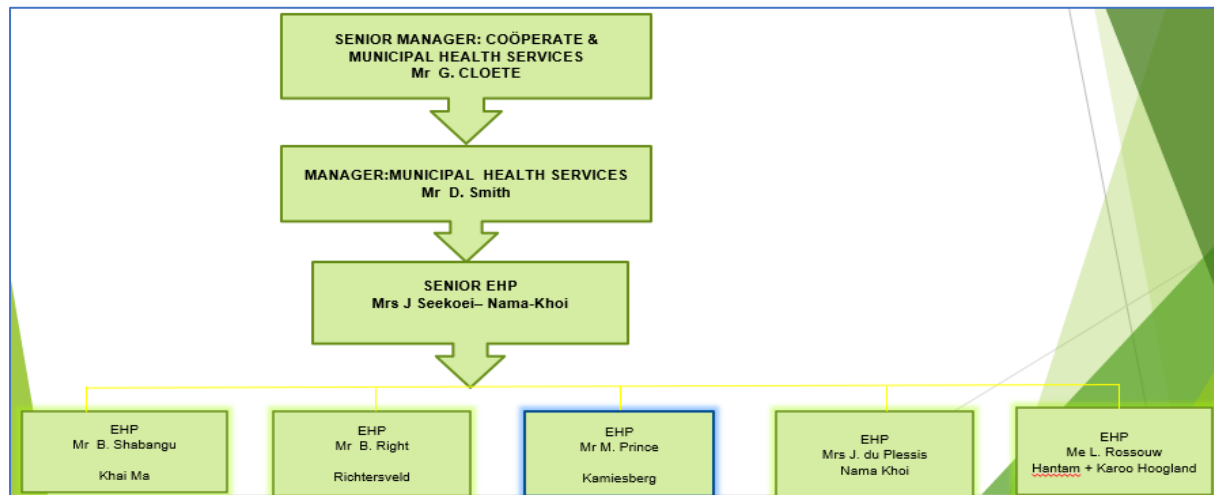
MISSION

Equitable, sustainable and accessible environmental health services through committed staff and involvement of communities, municipalities, relevant government departments and other role-players.

The vision of the Municipal Health Services unit at Namakwa District Municipality is to present each and every community within the boundaries of the Namakwa district with a clean, healthy environment free from pollution and with good preventative measures to ensure low mortality, by performing the roles and functions as set out in the Health Act 61 of 2003. It includes the following:

-  Water Quality Monitoring
-  Food Control
-  Waste Management
-  Surveillance and Prevention of Communicable Diseases
-  Vector Control
-  Safe and adequate sanitation
-  Environmental Pollution Control
-  Disposal of the dead
-  Chemical Safety
-  Hazardous Substances Control
-  Tobacco Control
-  Ensure clean air
-  Health Care Waste Monitoring.

Municipal Health Services are guided by various legislation and policy frameworks including the Constitution of South Africa; the National Health Act; Food Acts; Hazardous Substances Acts; Tobacco Control Acts; Environmental Acts; all applicable legislations and municipal by-laws.



KPI	GOALS	TARGETS	ACTIONS TAKEN	TARGETS REACHED
D170	Evaluate food premises and any nuisances emanating therefrom	768	N/A	811 premises were evaluated
D171	Surveillance of Government & Private premises	320		175 premises were evaluated
D172	Health & Hygiene initiatives	240		183 initiatives were done
D173	Monitoring practices at cemeteries, crematoria and other facilities used for the disposal of dead bodies	96		74 facilities evaluated quarterly
D174	Monitor and advice on landfill management.	96		67 sites evaluated quarterly
D175	Water quality monitoring in WSA's	1176		1287 water samples taken

Operational plans are reviewed and changed annually as well as the KPA's/ IDP Projects.

D186 – Additional programs with other department + EH Calendar.

To fulfil its constitutional and legal obligations, the District's Municipal Health Services Unit fulfils its mandate through knowledge and expertise of our highly qualified and skilled environmental health practitioners (EHPs). They provide and facilitate comprehensive, pro-active and needs-related services to ensure a safe, healthy and clean environment by preventing and eliminating sources of diseases.

There is functional municipal health offices located in local municipalities in the district. The municipal health inspectorate has offices in the following 4 regions, namely:

- Karoo-Hoogland Region (Williston)
- Hantam Region (Calvinia)
- Richtersveld Region (Port Nolloth)
- Kamiesberg-, Nama-khoi- and Khai-Ma Region (Springbok)

Municipal health services are personnel driven function because monitoring, according to the scope of practice of environmental health and the national norms and standards for environmental health, forms the basis of performing this function. Performing these functions will add value to “healthier people in healthier places”.

SPECIAL PROGRAMMES: NATIONAL/PROVINCIAL:

Environmental Health Calendar

The aim of this calendar is to set a direction for Municipal Health Services events in the Northern Cape. The themes of the calendar are linked to the Health Awareness Calendar of the National Department of Health.

Awareness has been raised on the following:

- World Cancer Day
- World TB Day
- World Water Day
- World Health Day
- Africa Malaria Day
- World No Tobacco Day
- World Environment Day
- World Environmental Health Day
- Global Hand-Washing Day
- World Food Day
- World Aids Day

Health education is done within communities, schools, clinics etc. to raise awareness of the above mentioned.



EH calendar days were celebrated to sensitise, educate and mobilise communities for action for the protection of the environment. These days are used as platforms for raising environmental issues such as water pollution, global warming, climate change and the importance of conserving present resources e.g., water for the benefit of current and future generations. Learners and community members were also encouraged to take ownership of their immediate environment.

Notifiable Diseases

The Municipal Health Services unit in co-ordination with the Disease Outbreak Response Team of Department of Health is actively involved in the control of notifiable diseases in Namakwa. Monitoring, investigations and continuous educational actions are part of the preventative measures taken.

- **Tuberculosis**– cases were investigated, monitored and continuous awareness has been raised in order to prevent further spread of the disease.
- **Diarrhea** - an outbreak occurred in the Nama-Khoi municipal area and was investigated and handled appropriately.
- **Dog bites** – an incident occurred in the Nama-Khoi, Kamiesberg, Khai Ma and Hantam municipal area and was investigated and handled appropriately.
- **Covid-19** – cases were investigated, contact tracing, monitored and continuous awareness has been raised in order to prevent further spread of the disease.

Water monitoring

Bacteriological and chemical drinking water monitoring is conducted monthly in every community to ensure safe drinking water to all in the Namakwa District. Practitioners are continuously providing guidance and training to municipal officials responsible for water services. Municipal water quality reports are distributed to municipalities and to the Department of Water and Sanitation.

CO-ORDINATING & LIASION

Municipal Health Services Forums:

In Namakwa we have two registered forums namely:

-  Namakwa Environmental Health– and
-  Namakwa Water &Sanitation Forum

These forums are both chaired by the Municipal Health Services unit and are functioning with its own constitution and quarterly meetings. All Environmental Health Practitioners of Namakwa are members of the Provincial Environmental Health Forum, which are chaired by the Environmental Health Services Unit of Department of Health and are attended bi – annually. Various stakeholders form part of these forums and it served as an ideal platform to discuss Municipal Health Services issues as well as internal training opportunities.

Health Professions Council of South Africa:

All Namakwa personnel are registered and in good standing with the Health Professions Council of South Africa (HPCSA). Annual fees and compliance with the continuous professional development system of this board are compulsory to all members.

Co-operative Governance

Municipal Health Services are in partnership with Departments such as Environmental and Nature Conservation, Environmental Affairs, Water & Sanitation, Education and Veterinary Services as well as regional offices of Departments and role-players who can affect municipal health services positively.

Municipal Health Services are also part of the Youth in Environmental Services & Youth in Waste projects driven by Department of Environmental Affairs within Municipalities as these programmes also promoting the conservation of the environment and serves to promote our aim further more.

While MHS is serving six municipalities within Namakwa various NGO's and local community committees and organisations play an important role in advocating MHS as well as monitoring development of service delivery within MHS.

COMPONENT G: SECURITY AND SAFETY

Attendance of meetings

-  District Disaster Management Advisory Forum Meetings was attended.
-  Provincial Disaster Management Advisory Forum Meetings was attended.
-  Municipal Disaster Management meetings were held during the year.

Contingency Planning

The following Contingency Plans were compiled and submitted to the PDMC

- 🚒 Winter Season Contingency Plan
- 🚒 Summer Season Contingency Plan
- 🚒 Veld fire Contingency Plan
- 🚒 Contingency Plan for the Festive Season of 2025/2026
- 🚒 Contingency Plans for the Easter weekend of 2026
- 🚒 Revising of 15 Contingency plans for Namakwa District and the six local B Municipalities

Compilation of reports

- 🚒 Compilation of 4 Quarterly reports for the Namakwa District Municipality Council.
- 🚒 Compilation of 4 Quarterly Reports for the Provincial Disaster Management Centre
- 🚒 Compilation of Annual Namakwa District Municipality Report

Fire Services

The unit is growing with the existing fleet of 3 bakkies and a manpower of three permanent employees and four interns. The unit also received three trucks from DEFFE that is also branded with logos of Namakwa District Municipality.

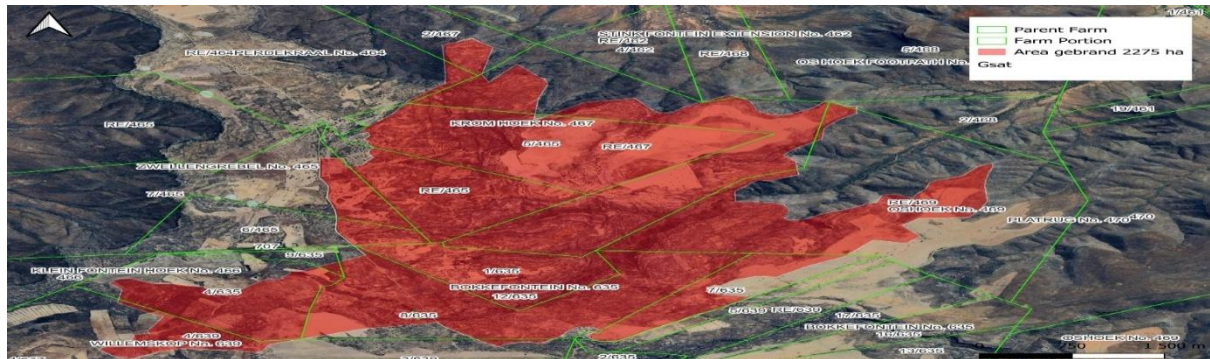
The Fire Bylaws of Namakwa District Municipality was gazetted and the District Municipality have three employees that is trained law enforcers.

The fine list for the Fire Departments by Laws was also approved by the Department of Justice.



During the reporting period the Namakwa District Municipality was also exposed to veld fires. On the 2nd of December 2025, a veld was observed on the farm Willemskop, Nieuwoudtville (Possible cause undetermined) This fire spread very fast on to numerous properties damaging infrastructure like fences, water pipes, water tank and one zinc shed. A total of 3 000 ha burnt that included grazing land as well as fynbos areas. No loss of animals or

house damages was reported. The veld fire was extinguished on Friday the 5th of December 2025. With the assistance of the Department of Agriculture, Noord Kaap Sambreel FPA and Agri Northern Cape the affected farmers received fodder to assist them with feed for their animals. Assistance with water was also received From COCO Cola and transport by Stemmet Vervoer Vredendal.



Burn scar of the Affected area



Nieuwoudtville Veld Fire

Smaller veld fires also occurred throughout the district and was extinguished with the assistance of the “Namakwa Brand Beskermings Verening”.

Disaster Management is every one's business and in the Namakwa District Municipalities area there is a good collaboration between all spheres of government as well as the local people.

RESULTS OF PREVENTION AND MITIGATION INITIATIVES

Road Incident Management System

The RIMS meetings are attended in the area and a very good representation by all interest groups. Training that took place by SANRAL and RIMS was also attended.

Training

Training to the local municipalities as well as community members is an ongoing process by the department.



Disaster Risk Reduction

Awareness was done on the different types of disasters in the communities as well as at the municipalities. Fire awareness was also done at crèches, primary schools, old age homes and door to door in the communities. This is an ongoing process.



The local six B Municipalities risks and vulnerabilities was reviewed.

CLASSIFICATION, MAGNITUDE AND SEVERITY OF DISASTERS/ INCIDENTS

Emergencies Coordinated by the District Disaster Management Centre

During emergency incidents or events all relevant sector departments was informed and the situation was handled as prescribed by die relevant SOP's. Diamond mining in the Namakwa Region is problematic with the deaths of several illegal miners and Disaster Management had also a role to play during certain activities at the sites. An example of this was the severe weather with strong winds that occurred where towns were without ESKOM electricity, water and some houses roofs was blown off. There was also flood damages reported to gravel roads.

Veld Fire

Several veld fires occurred during the reporting period, primarily as a result of careless human behaviour and lightning strikes. The District Disaster Management Centre coordinated response efforts in collaboration with relevant stakeholders and fire services to minimise the impact of these incidents.

Fire Services statistics

DETAILS		2025/2026
		Actual No.
1	Total fires attended in the year	10 structural 18 veld
2	Total of other incidents attended in the year	6 vehicle accidents 1 disaster-related incident
3	Average turnout time – urban fires	10 minutes
4	Average turnout time – rural areas	45 minutes
5	Firefighters in post at year-end	2 permanent 3 Interns
6	Total fire appliances at year-end	3 bakkies with HP units 2 Fire trucks 1 Troop carrier 2 trailers 2 skid units
7	The average number of appliances off the road during the year	0

Firefighter Deployment and Support

The Namakwa District Municipality has dedicated firefighters stationed in Calvinia and Williston, who remain on standby to respond to emergencies and disaster incidents within their respective service areas.

In areas where permanent firefighting personnel are not stationed, emergency response capacity is supplemented through volunteer fire networks and formal Memoranda of Understanding (MOUs) with key stakeholders and partner organisations.

Response times to veld fires, motor vehicle accidents, and other emergency incidents vary depending on the distance to the incident, road conditions, and the accessibility of affected areas. Local municipalities further strengthen emergency response by assigning employees to standby duties, thereby enhancing operational readiness and ensuring an effective coordinated response across the district.

Employees: Fire Services				
Job Level	Posts	Employees	Vacancies (full-time equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	%
0 - 3	-	-	-	-
4 - 6	1	1	0	0%
7 - 9	6	6	0	0%
10 - 12	-	-	-	-
13 - 15	1	1	0	0%
16 - 18	-	-	-	-
Total	8	8	0	0%

Funding

During the 2025/26 financial year, the municipality did not receive any grant funding from the Provincial Government for disaster management or fire services. Consequently, no capital budget was available to implement disaster management or fire services capital projects during the period under review.

Despite these funding constraints, the municipality continued to deliver essential disaster management and fire services through the optimal utilisation of available operational resources and collaborative partnerships with key stakeholders.

Drought

Drought is always problematic in the district. The district is divided into a summer and winter rainfall area. Due to the low rainfall and massive down pours in some areas the farmers are still in process to recover from the previous dry spell.

Flooding and Storms

Flooding occurred in both the summer and winter rainfall regions during the reporting period. Damage to gravel road infrastructure remained a major concern, affecting accessibility to rural communities and increasing maintenance and rehabilitation costs.

PROBLEMS EXPERIENCED IN DEALING WITH INCIDENTS

- 🚒 Lack of Communication between role players
- 🚒 Lack of radio and cell phone communication

WAY IN WHICH PROBLEMS WERE ADDRESSED

- 🚒 Meetings with stakeholders in the disaster Management sphere.
- 🚒 Meetings with B Municipalities on disaster management and fire services.
- 🚒 Action and Contingency plans were compiled and reviewed on different types of incidents
- 🚒 Namakwa BBV (Fire Protection Association) was established for veld fires with 285 members.

DISASTER MANAGEMENT PLAN

The Disaster Management Plan for the District and its six local B-municipalities are in place with the relevant contingency plans and was reviewed.



DONATION FROM SANTAM

SANTAM assisted the district with handouts for the children that included pencil cases, water bottles, fridge magnets with the details of the district as well as rulers. The Fire Fighters was also equipped with PPE and station wear.

COMPONENT I: CORPORATE POLICY

This component includes political offices, the municipal manager's office, financial services, and corporate and community services.

SERVICE STATISTICS FOR HUMAN RESOURCE SERVICES

Ref	Sub-Directorate	KPI	Unit of Measurement	Overall Performance for Jul 2024 to Jun 2025		
				Target	Actual	R
D468	Human Resources	Submit the Employment Equity Report to the Department of Labour by 15 January	Employment Equity Report submitted	1	1	G
D469	Human Resources	Facilitate the Local Labour Forum meetings	Number of Local Labour Forum meetings facilitated	8	5	R
D470	Human Resources	Submit a quarterly report to the managers on the leave status of employees (leave balance exceeding 48 days/negative balance/ compulsory leave)	Number of reports submitted	4	4	G
D471	Human Resources	Review the Workplace Skills Plan for 2025-26 and submit to the LGSETA by 30 April	Plan submitted to the LGSETA by 30 April 2026	1	1	G
D472	Human Resources	The percentage of the municipality's personnel budget (excluding post-retirement benefits) actually spent on implementing its workplace skills plan by 30 June 2025((Actual amount spent on training/total personnel budget, excluding post-retirement benefits) x 100)	% of the personnel budget actually spent on implementing its workplace skills plan	0.86%	0%	R
D473	Human Resources	Conduct quarterly training committee meetings	Number of meetings conducted	4	5	G2
D475	Human Resources	Conduct 90% of induction with all appointed staff on an annual basis.	Percentage of induction programme conducted	90%	0%	R

Ref	Sub-Directorate	KPI	Unit of Measurement	Overall Performance for Jul 2024 to Jun 2025		
				Target	Actual	R
D479	Human Resources	Liaise with LGSETA once per semester	Number of semester meetings	2	3	B
D480	Human Resources	Review and update of Individual Performance Policies and SOPs, and submit to Senior Manager by 30 June	Proof of submission	1	1	G
D481	Human Resources	Complete and signed individual performance agreements and plans before 30 July 2025	Number of signed checklists	1	1	G
D480	Human Resources	Review and update of Individual Performance Policies and SOPs, and submit to Senior Manager by 30 June	Proof of submission	1	1	G
D481	Human Resources	Complete and signed individual performance agreements and plans before 30 July 2025	Number of signed checklists	1	1	G
D482	Human Resources	Conduct a staff skills audit by September 2025	Number of staff skills audits conducted	1	1	G
D483	Human Resources	Perform skills needs analysis	Number of skills analyses	1	1	G
D484	Human Resources	Create posters and articles in newsletters to advertise the Codes of Conduct for staff members and Councillors.	Number of posters and articles created and advertised	1	1	G
D486	Human Resources	Present the Skills Audit Report to the Training Committee and Management by 28 February	Report submitted	1	1	G
D487	Human Resources	Submit Performance Agreements to Coghsta for MM and S 56 managers for public scrutiny (i.e. uploaded onto the municipal website)	Number of Performance Agreements submitted	3	3	G
D611	Human Resources	Conduct quarterly meetings with learners on learnerships, apprenticeships, and FMG internships	Number of meetings conducted	4	5	G2

Ref	Sub-Directorate	KPI	Unit of Measurement	Overall Performance for Jul 2024 to Jun 2025		
				Target	Actual	R
D612	Human Resources	Attend and report quarterly to the training committee.	Number of meetings attended	4	5	G2
D613	Human Resources	Submit quarterly report on progress of internship to Senior Manager	Proof of submission	1	1	G
D616	Human Resources	Drafting of performance agreements of staff before 30 September 2025	Report on number of performance agreements drafted	1	1	G
D591	Human Resources	Number of people from employment equity target groups employed (appointed during 2025/26) in the three highest levels of management in compliance with a municipality's approved employment equity plan by 30 June 2026	Number of people appointed in the three highest levels of management	0	0	N/A
D592	Human Resources	Limit the vacancy rate to less than 10% of budgeted posts by 30 June 2026 (Number of budgeted posts filled/Number of budgeted posts on the organogram) x100)	% of budgeted posts vacant	10%	1.1%	B

Employees: Human Resource Services				
Job Level	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	%
0 - 3	-	-	-	-
4 - 6	-	-	-	-
7 - 9	1	1	0	0%
10 - 12	1	1	0	0%
13 - 15	-	-	-	-
16 - 18	-	-	-	-
Total	2	2	0	0%

No vacancies exist in this department.

Employees: Namakwa District Municipality				
Job Level	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	%
1 - 3	3	3	0	0%
4 - 8	28	28	0	0%
9 - 13	49	49	0	0%
14 - 18	7	6	1	14,28%
18 - 22	2	2	0	0%
23-	1	1	0	0%
Total	90	89	1	1,1%

INFORMATION AND COMMUNICATION TECHNOLOGY SERVICES (ICT)

During the reporting period, the Municipality procured specialised assistive software to support a visually impaired employee, demonstrating its commitment to promoting an inclusive and accessible workplace.

In addition, the Municipality renewed the annual licence subscriptions for its anti-virus software and Microsoft Teams to ensure the continued security, reliability, and functionality of its ICT environment, thereby supporting effective communication, collaboration, and the protection of municipal information systems.

SERVICE STATISTICS FOR ICT SERVICES

Ref	Sub-Directorate	KPI	Unit of Measurement	Overall Performance for Jul 2025 to Jun 2026		
				Target	Actual	R
D461	ICT	Respond to IT formal/written queries/requests within 48h	% of queries responded to within 48h	90%	90%	G

Employees: ICT Services				
Job Level	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
0 - 3	-	-	-	-
4 - 6	-	-	-	-
7 - 9	-	-	-	-
10 - 12	1	1	0	0%

13 - 15	-	-	-	-
16 - 18	-	-	-	-
Total	1	1	0	0%

CHAPTER 04: ORGANISATIONAL DEVELOPMENT PERFORMANCE REPORT

Chapter 4 provides an overview of the Municipality's organisational development performance during the reporting period. It focuses on the municipal workforce, human resource management, employee development and training, and personnel expenditure.

COMPONENT A: INTRODUCTION TO MUNICIPAL PERSONEL

The Municipality's administration is headed by the Municipal Manager, Mr. S.C. Adams, who is responsible for the overall management and administration of the Municipality in accordance with the Municipal Systems Act.

Mr. Q.C Cloete, the Chief Financial Officer (CFO), is responsible for the strategic management of the Municipality's financial affairs, ensuring sound financial governance and compliance with applicable legislation.

The leadership team continues to provide strategic direction and administrative oversight to support the Municipality in achieving its service delivery objectives and organisational goals.

4.1 EMPLOYEE TOTALS TURNOVERS AND VACANCIES

Description	Approved Posts	Employees	Vacancies	Vacancies
	No.	No.	No.	%
Political Office	11	11	0	0%
Office of the Municipal Manager	12	12	0	0%
Municipal Planning & Technical Services	13	12	1	7,6%
Corporate & Community Services	42	42	0	0%
Budget & Treasury	12	12	0	0%
Totals	90	89	1	1,11%

Vacancy Rate			
Designations	Total Approved Posts	Vacancies (Total time that vacancies exist using full-time equivalents)	Vacancies (as a proportion of total posts in each category)
	No.	No.	%
Municipal Manager	1	0	0
CFO	1	0	0
Senior Manager Corporate & Community Services	1	0	0
Manager Maintenance & Projects	1	0	0
Manager Technical Services	1	1	100
Manager Municipal Health Services	1	0	0
Manager Finance	1	0	0
Manager Internal Audit	1	0	0
Manager Municipal Planning	1	0	0
Total	9	1	11,11

Turn-over Rate			
Details	Total Appointments as of beginning of the Financial Year	Terminations during the Financial Year	Turn-over Rate*
	No.	No.	
2017/2018	84	17	20%
2018/2019	87	10	12%
2019/2020	86	6	7%
2020/2021	88	6	6,81%
2021/2022	84	18	21,43%
2022/2023	82	8	9,76%
2023/2024	85	17	20%
2024/2025	82	4	4,8%
2026/2026	90	7	18,89%

Nine employees' contracts were terminated. Nine employees were appointed. Four contracts expired. Three employees resigned.

COMPONENT B: MANAGING THE MUNICIPAL WORKFORCE

Employment Equity and Personnel Administration

The municipality remains committed to promoting equitable employment practices and maintaining a fair, transparent, and effective human resource management system. An approved Employment Equity Plan is implemented in accordance with the Employment Equity Act, 1998 (Act 55 of 1998), to advance equal employment opportunities and workplace diversity.

Appropriate personnel administration systems and procedures have been developed and implemented in line with the Local Government: Municipal Systems Act, 2000 (Act 32 of 2000), to ensure fair, efficient, effective, and transparent human resources management.

The municipal organisational structure (organogram) was reviewed and approved by Council on 26 May 2026, before the commencement of the 2026/2027 financial year, together with the Integrated Development Plan (IDP) and the annual budget. The approved structure provides the framework for the effective delivery of municipal services and supports the Municipality's strategic objectives.

Employee Wellness

The Namakwa District Municipality has an established Employee Wellness Committee responsible for promoting the health, well-being, and overall welfare of employees. The Committee coordinates a range of wellness initiatives aimed at fostering a healthy and productive working environment. Employees are encouraged to actively participate in these programmes, which contribute to improved morale, employee engagement, and organisational performance.

Municipal Staff Regulations

The Municipality continues to implement the Municipal Staff Regulations (MSR) in accordance with applicable requirements. An approved implementation action plan guides compliance with the Regulations, and progress is monitored on an ongoing basis to ensure that all prescribed requirements are met.

To strengthen governance and accountability, regular progress reports on the implementation of the MSR are submitted to the Audit Committee for oversight. This process assists the Municipality in maintaining compliance with legislative requirements and promoting sound human resources governance.

4.2 POLICIES

HR Policies and Plans				
	Name of Policy	Completed	Reviewed	Date adopted/reviewed by council or comment on failure to adopt
		%	%	
1	Serving on professional structures	100%	100%	26 May 2026
2	Productive work environment	100%	100%	26 May 2026
3	Medical-transmitted diseases	100%	100%	26 May 2026
4	Car allowance	100%	100%	26 May 2026
5	Overtime	100%	100%	26 May 2026
6	In-service training	100%	100%	26 May 2026
7	Acting	100%	100%	26 May 2026
8	Employment	100%	100%	26 May 2026
9	Training & development	100%	100%	26 May 2026
10	Security	100%	100%	26 May 2026
11	Performance management	100%	100%	26 May 2026
12	Information, communication & technology	100%	100%	26 May 2026
13	Attendance	100%	100%	26 May 2026
14	Rotation	100%	100%	26 May 2026
15	Volunteer	100%	100%	26 May 2026
16	Customer Care	100%	100%	26 May 2026
17	NC Customer Complaints Framework	100%	100%	26 May 2026
18	PAIA Manual	100%	100%	26 May 2026
19	Delegations	100%	100%	26 May 2026

The council last reviewed its policies on 26 May 2026.

4.3 INJURIES SICKNESS AND SUSPENSIONS

Number and Cost of Injuries on Duty					
Type of injury	Injury Leave Taken	Employees using injury leave	Proportion employees using sick leave	Average Injury Leave per employee	Total Estimated Cost
Required basic medical attention only	-	-	-	-	-
Temporary total disablement	-	-	-	-	-
Permanent disablement	-	-	-	-	-
Fatal	-	-	-	-	-
Total	-	-	-	-	-

During the 2025/2026 financial year, one Injury on Duty (IOD) incident was reported. The employee did not require medical attention and did not take any leave as a result of the incident.

Number of days and Cost of Sick Leave (excluding injuries on duty)			
Salary band	Total sick leave	Employees using sick leave	Estimated cost
	Days	No.	R
Unskilled & defined decision-making (1-3)	0	0	0
Semi-Skilled & discretionary decision making (4-8)	267,73	17	221 084,19
Skilled Technical & Academically Qualified/ Junior Management/ Supervisors/Foremen/Superintendents (9-13)	335,98	30	523 571,71
Professionally Qualified & experienced specialists/mid-management (14-18)	32,71	4	86 041,82
Senior Management (19-22)	8,21	2	25 763,56
Top Management (23-)	0	0	0
Total	644,63	53	856 425,30



During the 2025/2026 financial year, employees at salary levels 9-13 (skilled technical and academically qualified personnel) recorded the highest number of sick leave days, with a total of 335,98 days taken by 30 employees.

Employees at salary levels 4-8 (semi-skilled and discretionary decision-making personnel) recorded the second highest number of sick leave days, with 267,73 days taken by 17 employees.

The two Senior Managers utilised a combined total of 8,21 sick leave days, while the Municipal Manager did not utilise any sick leave during the financial year.

Supporting documentation for sick leave is maintained in the respective employees' personnel files, with electronic copies also retained on the municipality's electronic leave management system. This ensures that appropriate records and supporting evidence are available for monitoring and verification purposes.

Suspensions and financial misconduct

No employees were suspended during the 2025/2026 financial year.

Furthermore, no disciplinary action was taken against any employee for financial misconduct during the period under review.

Best practice sharing

The Namakwa District Municipality (NDM) continues to provide strategic support to its local municipalities across various functional areas, thereby strengthening governance and institutional capacity, and service delivery throughout the district.

A key area of support is Human Resources Management and Labour Relations, where the Human Resources Unit provides practical assistance and professional expertise to local municipalities by:

-  Serving as Chairpersons in disciplinary hearings to ensure procedural fairness and compliance with applicable labour legislation.
-  Acting as Prosecutors in disciplinary matters to promote accountability, consistency and the fair application of disciplinary procedures.
-  Providing advisory services on human resource policies, procedures, collective agreements, and labour relations matters.
-  Assisting with recruitment and selection processes to support the appointment of competent and suitably qualified employees.
-  Supporting the implementation and monitoring of performance management systems.
-  Guiding organisational development initiatives and legislative compliance.



Assisting municipalities with the implementation of the Municipal Staff Regulations (MSR).

This collaborative shared-services approach promotes the consistent application of human resources practices, strengthens governance and legislative compliance, and enhances the institutional capacity of local municipalities.

Through this best practice and shared-services model, NDM demonstrates its commitment to professional human resource management, good governance, and improved service delivery across the Namakwa District.

4.4 PERFORMANCE REWARDS

The senior managers received performance bonuses after the approval of the annual report. Performance agreements and plans were signed by senior managers and other staff members.

COMPONENT C: CAPACITATING THE MUNICIPAL WORKFORCE

4.5 SKILLS DEVELOPMENT AND TRAINING

The Namakwa District Municipality recognises that skills development and continuous learning are essential to improve organisational performance and service delivery. Employees are encouraged to pursue further studies, with study assistance provided to qualifying employees who undertake part-time studies.

Throughout the financial year, training and development opportunities are provided to both councillors and employees to enhance knowledge, skills, and competencies. In addition, the municipality facilitates learnerships, skills programmes, and apprenticeship opportunities for unemployed community members through funding received from Sector Education and Training Authorities (SETA's), thereby contributing to local economic development and employment creation. However, this past financial year, we only implemented the Electrical apprenticeship that is funded by the Local Government Sector Education and Training Authority (LGSETA).

The Skills Development Forum (SDF) meets on a quarterly basis to oversee the implementation of the Workplace Skills Plan (WSP), monitor training initiatives, and ensure compliance with the Skills Development Act and related legislative requirements.

Skills Audit and skills gaps

A comprehensive skills audit was conducted in 2023 and is reviewed and updated annually to ensure that employee competencies remain aligned with the municipality's strategic objectives and service delivery priorities.

The outcomes of the skills audit are utilised to:

-  Identify existing competencies and expertise within the organisation.
-  Determine critical skills gaps at both individual and departmental levels.
-  Inform workforce and succession planning initiatives.
-  Guide the development of targeted training, skills development, and capacity-building programmes.

The identified skills gaps provide the foundation for future training interventions and are aligned with employees' Personal Development Plans (PDPs). This ensures that learning and development initiatives address both organisational priorities and individual development needs.

By adopting this structured and strategic approach to skills development, the municipality strengthens institutional capacity, enhances employee performance, promotes career development, and supports the organisation's long-term sustainability.

The following program is funded and approved by the LGSETA:

Project Name	SETA	Duration	Adults		Youth		Differently abled		Total
			Female	Male	Female	Male	Female	Male	
Apprenticeship: Electrical	LG SETA	3 years		1	4	4			9
TOTAL									9

The following minimum competency report was submitted for the end of June 2026. The outstanding unit standards were completed by all employees listed, but the results are still pending.

Position	Date of Employment (before or on/after Gazette 41996)	Higher Education Qualification (New NQF Levels)	All Relevant Work-Related Experience	Financial and Supply Chain Management Competency Areas required	Completed Unit Standards	Remaining Unit Standards
Municipal Manager	on/after 26 Oct 2018	NQF Level 7 - Bachelor Degree (min 360 credits)	7 years and more	18 Unit Standards needed	15	3
Senior Manager Corporate & Municipal Health Services	before 3 Feb 2017	NQF Level 8 – Post-Graduate Degree (min 120 credits)	7 years and more	15 Unit Standards needed	20	0
CFO	on/after 26 Oct 2018	NQF Level 7 - Bachelor Degree (min 360 credits)	7 years and more	21 Unit Standards needed	0	21
Manager Finance	on/after 26 Oct 2018	NQF Level 7 - Bachelor Degree (min 360 credits)	7 years and more	15 Unit Standards needed	8	7

COMPONENT D: MANAGING THE WORKFORCE EXPENDITURE

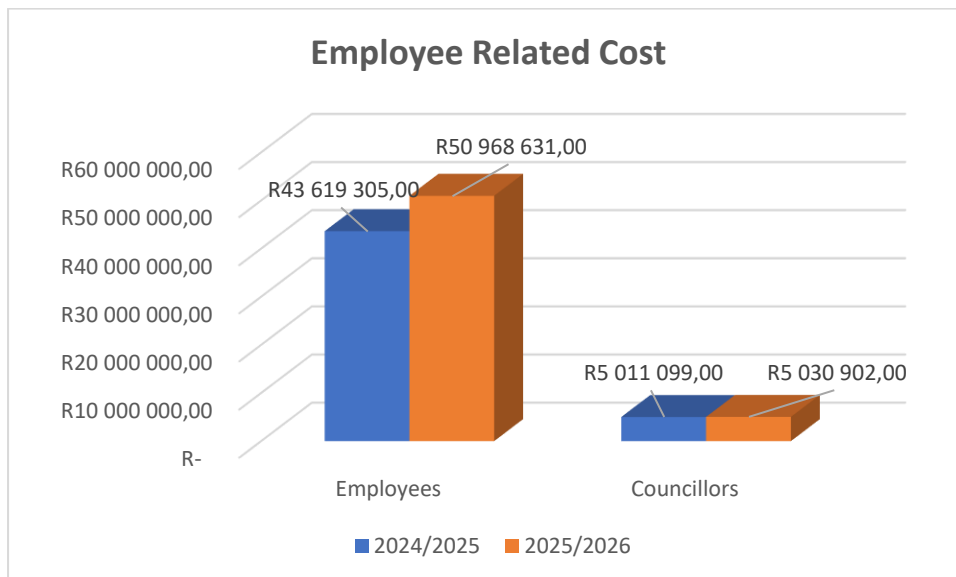
The Municipal Manager, Chief Financial Officer (CFO), and Senior Manager Corporate and Community Services are responsible for the effective management and monitoring of workforce expenditure within the municipality. Workforce expenditure is regularly reported to and monitored by the Budget and Treasury Committee to ensure appropriate financial oversight and accountability.

The Municipality ensures that no appointments are made without the prior approval of Council and confirmation that the relevant position is provided for on the approved organisational structure (organogram). This control measure ensures that appointments are aligned with the municipality's approved organisational structure, available budget, and applicable legislative requirements.

The Municipality is also committed to containing and reducing employee-related costs through prudent workforce planning, effective vacancy management, and the monitoring of

personnel expenditure. These measures are aimed at ensuring that workforce expenditure remains sustainable and within the municipality's available financial resources.

4.6 EMPLOYEE EXPENDITURE



Employee-related costs for municipal employees increased by 5,01%, while remuneration for councillors increased by 4,10%. Both increases are attributable to approved cost-of-living adjustments.

4.7 DISCLOSURE OF FINANCIAL INTERESTS

All Councillors, as well as senior managers and other officials, declared their financial interests in accordance with the relevant legislative requirements. See Appendix J for more details.

APPENDICES

APPENDIX A: COUNCILLORS COMMITTEE ALLOCATION AND COUNCIL ATTENDANCE

The Namakwa District Council now consists of 19 Councillors.

Municipality/Council	Council Member	Full Time/Part Time + committee	Attendance
Namakwa District Municipality	Cllr Mervin Cloete	Full Time Previous Executive Mayor	3
Namakwa District Municipality	Cllr Alinda Beukes	Full Time Executive Mayor	4
Namakwa District Municipality	Cllr Gillian Pieters	Full Time Speaker	8
Namakwa District Municipality	Cllr Riaan Cloete	Part Time	8
Namakwa District Municipality	Cllr Pasqualine van Heerden	Part Time	8
Namakwa District Municipality	Cllr Cyril Warne	Part Time	8
Namakwa District Municipality	Cllr Esmé Hough	Part Time	8
Namakwa District Municipality	Cllr Anna Beukes	Part Time	8
Namakwa District Municipality	Cllr Richard Cloete	Part Time	8
Hantam Municipality	Cllr Johanna Wilschut	Part Time	8
Hantam Municipality	Cllr Thomas Bantom	Part Time	8
Nama-Khoi Municipality	Cllr Ronald Claasen	Part Time	8

Nama-Khoi Municipality	Cllr Sylvia Cloete	Part Time	7
Nama-Khoi Municipality	Cllr Zuie De Jongh	Part Time	7
Kamiesberg Municipality	Cllr Brandon Brandt	Part Time	7
Richtersveld Municipality	Cllr Ryno Thomas	Part Time	7
Nama Khoi Municipality	Cllr Anna Julie	Part-Time	7
Khai Ma Municipality	Cllr Cacilia Bock	Part Time	8
Karoo-Hoogland Municipality	Cllr Cornelia Steenkamp	Part Time	5
Nama Khoi Municipality	Cllr JE van den Heever	Part Time	7

APPENDIX B: COMMITTEES AND COMMITTEE PURPOSES

Committees (other than Mayoral/Executive Committee) and purposes			
Committee	Purpose	Council Members	Attendance
Budget and Treasury	To deal with finance matters	Chairperson: Executive Mayor Cllr M Cloete (February 2026)	2
		Executive Mayor: Cllr A Beukes (Current)	1
		Other members: Cllr R Thomas	3
		Cllr AM Beukes	4
Economic Development	Economic Development planning and Infrastructure development issues	Chairperson: Cllr J Wilschut	4
		Other members: Cllr C Bock	3
		Cllr Z de Jongh	2
Municipal Health	The primary purpose of the committee is to handle reports from environmental health.	Chairperson: Cllr P van Heerden	4
		Other members: Cllr S Cloete	4
		Cllr A Julie	2
Corporate Services	To deal with Council Policies & Human Resource matters, including Municipal Health Services	Chairperson: Cllr E Oliphant (Previous Chairperson)	1

		Chairperson: Cllr B Brandt (Current)	3
		Other members: Cllr F Bantom	4
		Cllr R Cloete	3
MPAC	Ensure political insights over financial & performance information.	Chairperson: Cllr R Cloete	4
		Other members: Cllr S Cloete	4
		Cllr E Hough	4
Mayoral Committee	The primary purpose of the committee is to handle reports of all the committees. Recommendations are made to the board for approval or disapproval.	Chairperson: M Cloete (Previous EM)	3
		Chairperson: Cllr A Beukes (Current EM)	1
		Other members: Cllr P van Heerden	5
		Cllr B Brandt	1
		Cllr J Wilschut,	5

APPENDIX G: RECOMMENDATIONS OF THE MUNICIPAL AUDIT COMMITTEE

The Audit Committee was established under the powers of section 166 of the Municipal Finance Management Act. The Audit Committee consist of three members on a shared service basis.

The Audit Committee had the following meetings or engagements for 2025/26:

Audit Committee Member	Number of meetings/engagements attended	Meetings held	Nature of meeting/engagement
Rajiv Datadin	25	2025/08/21	AFS Review
		2025/08/29	Council Meeting
		2025/09/25	SOPA
		2025/10/02	RMC Meeting
		2025/10/14	SM Performance Assess
		2025/10/16	Audit Steering Meeting
		2025/11/04	Audit Steering Meeting
		2025/11/10	Audit Steering Meeting
		2025/11/17	Audit Steering Meeting
		2025/11/18	Audit Steering Meeting
		2025/11/25	Audit Com Strat Session
		2025/11/26	Audit Quarterly Review
		2025/11/28	Audit Steering Meeting
		2026/01/20	Council Meeting
		2026/01/28	FDB Meeting
		2026/03/05	Annual Report Review
		2026/03/30	RMC Meeting
		2026/03/30	Council Meeting
		2026/03/31	SM Performance Assess
		2026/04/01	FDB Meeting
		2026/04/02	FDB Meeting
		2026/05/08	FDB Meeting

		2026/05/15	FDB Meeting
		2026/06/17	RMC Meeting
		2026/06/29	Audit Quarterly Review
			RMC Meeting
			Audit Quarterly Review
Mrs J Van Wyk	11	2025/08/21	AFS Review
		2025/08/29	Council Meeting
		2025/09/25	SOPA
		2025/10/16	Audit Steering Meeting
		2025/11/10	Audit Steering Meeting
		2025/11/17	Audit Steering Meeting
		2025/11/18	Audit Com Strat Session
		2025/11/25	Audit Quarterly Review
		2026/01/28	Annual Report Review
		2026/05/15	Audit Quarterly Review
		2026/06/29	Audit Quarterly Review
H Roesch	3	2025/08/21	AFS Review
		2025/08/29	Council Meeting
		2025/09/25	SOPA

Mr Rajiv Datadin was appointed as the Chairperson of the Committee, effective August 18, 2025.

Mr Henrikus Roesch was resigned as a member of the Committee, effective November 13, 2025.

The Audit Committee had regular meetings. The Committee complied as far as possible with the responsibilities arising from its Charter, including legislated requirements.

AUDIT COMMITTEE RESPONSIBILITY:

In the execution of its responsibilities, the Audit Committee reports that it had attempted to perform its duties as per section 166 of the Municipal Finance Management Act 56 of 2003, section 79 of Municipal Structures Act 117 of 1998 and paragraph 14(2)(a) of the local Government: Municipal Planning and Performance Management Regulations 2001 and the King IV Report on the Best Practices on Corporate Governance for South Africa.

INTERNAL CONTROL

The Municipality is ensuring that internal controls are in place.

The findings from the 2024/25 Audit are currently being addressed, with corrective actions implemented as per the Internal Audit findings and Audit Committee recommendations. This is despite the late receipt of audit outcome.

PERFORMANCE MANAGEMENT

The challenges with regard to the reporting on performance are being addressed. Management to address administrative challenges regarding submission of performance information supporting the KPIs.

RISK MANAGEMENT

Risk Management functional and strong within both the administrative and management level.

INFORMATION TECHNOLOGY

The IT Policies have been addressed and approved by Council. The Municipality to address the current challenges regarding phishing, staff awareness regarding suspicious emails as well as back-up process and ICT business continuity.

INTERNAL AUDIT

Quality of work by Internal Audit of high standard, with additional resources being employed. District CAE and Risk Forum for Namakwa are functional, with a number of meetings held. Combined Assurance starting to take shape with the District Municipality with possible support to B-Municipality to develop and promote combined assurance.

EVALUATION OF EXTERNAL AUDITOR

The Audit Committee had excellent relations with the Auditor and attended a number of Audit Steering Committee meetings.

AUDITOR GENERAL

The Audit Committee noted the regression of audit opinion to unqualified with matters but is very confident that the Municipality will address the audit findings raised and obtain a clean audit status once again.

FINANCE

While the Municipality is reliant on grants, they are managing their finances well.

The Municipality has an AFS Preparation Plan in place against which the readiness for submission of the AFS is monitored.

The AG Audit Action Plan is web enabled and progress, in addressing the findings, are recorded on the system.

GOING CONCERN

The management of their financial situation and cashflows has overcome the immediate challenges the Municipality might face.

REPORTING

The Audit Committee continue to compile the quarterly and annual reports for submission to Council and meet with Council and Management regularly to present and communicate its findings and concerns.

MATTERS TO BE RESOLVED

Internal Audit reporting

 Resources: Khai Ma, Richtersveld and Kamiesberg has only one personnel member each. This must situation must receive urgent attention. The committee notes the vacancy of an Internal Auditor at Karoo Hoogland Municipality as well as the unsuccessful recruitment attempts to fill the vacant position. Karoo Hoogland Municipality to provide an update on the subsequent recruitment processes.

-  The current situation with regard to staffing makes it impossible to establish a functional shared service for Internal Audit.
-  Performance management: Management to ensure that repeat findings of non-updating of KPI's and insufficient evidence should be addressed as a matter of urgency.
-  Performance management to be included on the risk register as it remains a significant issue for the Municipality.
-  Final Internal Audit Strategy to be presented to the committee for review and approval.

Finance

-  The Municipality to urgent address the audit findings raised by the AG and provide the sufficient appropriate evidence to support the resolution of these findings.
-  Internal Audit must audit progress against the Plan monthly.
-  Audit action plan be loaded onto the web-enabled system of National Treasury to also ensure compliance.

Audit Committee

-  The vacancy on the Audit Committee must be addressed and filled at the earliest.

Information Technology

-  Management should address the items as a matter of urgency as certain issues could affect the business continuity of the Municipality.

Risk Management

-  Risk champions from all departments to regularly submit reporting and attend quarterly risk management meetings.

APPRECIATION

The Audit Committee wishes to thank the Municipal Management, Staff, Internal Audit and the Council for their continued commitment in cultivating a culture of compliance and support for the work of Internal Audit and the Audit Committee.

The Audit Committee want to encourage the Municipality to continue to take responsibility for assistance and guidance within the district.

APPENDIX J: DISCLOSURE OF FINANCIAL INTEREST

Available at the registration office.