



Namakwa

District Municipality

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SPRINGBOK
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Verwysing/Reference 8.1.3.

Navrae/Enquiries Ms Natasja Basson

NOTICE NO: 33/2024

SUPPLY AND DELIVER OF STATIONARY FOR A PERIOD ENDING 30 JUNE 2025

Quotation documents are available during business hours as of Friday, 06 September 2024 from the Supply Chain office (Mr. C Osborne) Namakwa District Municipality, Van Riebeeck Street, Springbok or it can be downloaded from the Municipal website www.namakwa-dm.gov.za

The sealed Quotation clearly marked: **NOTICE NO: 33/2024 – SUPPLY AND DELIVER OF STATIONARY FOR A PERIOD ENDING 30 JUNE 2025** must be placed in the Tender box at the Namakwa District Municipal Office, Van Riebeeck Street, Springbok on or **before 20 September 2024 at 10H00.**

THE FOLLOWING CONDITIONS WILL APPLY:

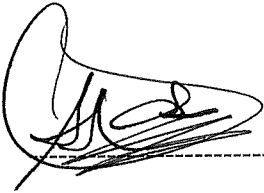
- Price(s) quoted must be valid for at least ninety (90) days from the quotation closing date.
- Price(s) quoted must be firm and must be inclusive of VAT.
- **This quotation will be evaluated in terms of the 80/20 preference point system as prescribed in The Preferential Procurement Policy of the Namakwa District Municipality.**
- The original MBD1, MBD3.1, MBD4, MBD6.1, MBD7.1, MBD8 & MBD 9 forms must be completed and submitted together with your quotation if it is in excess of R 10 000.
- An original or originally certified B-BBEE certificate, or originally certified Sworn Affidavit must be submitted with your offer. If it's not original or originally certified it will not be taken into account for preference points. The municipality may request the audited annual financial statements of potential service providers to verify information submitted.
- A valid tax compliance pin number on an official document of SARS in order for the municipality to verify tax compliance, must accompany all quotations.
- The lowest or only quotation will not necessarily be accepted.
- Potential service providers must be registered on the Central Supplier Database.

- Potential service providers who were found guilty of fraud or corruption or who willfully neglected reneged on or failed to comply with any government, municipal or other public sector contract during the past five years, will be excluded from this process.
 - Potential service providers (or any of the directors) whose municipal rates and taxes or municipal services charges are in arrears for three months, at the municipality or any other municipality or entity, might be excluded from this process. **Please submit a municipal account (not older than 3 (three) months) as proof of payment with your tender. If the bidder is not responsible for municipal rates, a Sworn Affidavit must be submitted which indicate the reasons why a municipal account cannot be submitted and or a Lease Agreement.**
 - No late, faxed or e-mailed tenders will be accepted.
 - Potential service providers may be subject to security screening.
- NB: No tenders will be considered from persons in the service of the state.**

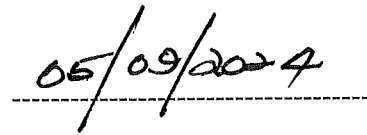
Failure to comply with these conditions may invalidate your offer.

The Municipality reserves the right to cancel or withdraw the request for tenders at anytime without prior notice.

Yours faithfully



S ADAMS
MUNICIPAL MANAGER



DATE